

Association of State Public Health Nutritionists – Board Meeting
March 9, 2018 11:30 am – 1:00 pm Eastern – 1-866-953-5945 with passcode: 892 5363#

Attendance

Board of Directors					
Takako Tagami (V)	P	Patricia Simmons (V)	A	Leslie Lewis (V)	A
Robin Stanton (V)	P	Jennifer Young (V)	P	Mikaela Schlosser (V)	P
Becky Adams (V)	P AL	Terrell Brock (V)	P	Ashley Davis (V)	A
Christina Thi (V)	P	Jennifer Dellaport (V)	P	Lisa Gemlo (V)	P
Donna McDuffie (V)	P	Tiffani Grant (V)	P	Helen Brown (V)	P
				Alison Jensen (NV)	P
Consultants (NV)					
Karen Probert	P	Cyndi Atterbury	P	Sandy Perkins	P LE
Michelle Futrell	P	Shana Patterson	P		

V = voting P = present AL = arrived late
 NV = not voting A = absent LE = left early

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	<i>Timekeeper:</i>			
11:32	Call To Order	T. Tagami		
11:33	Roll call/quorum	C. Thi	Quorum present with 11 voting members present.	
11:35	1.0 Review Agenda	T. Tagami		
11:40	2.0 Consent Agenda		Motion (T. Brock)/S(R. Stanton) Motion to approve Consent Agenda passed unanimously.	
	Minutes Approval – February 9, 2018 Meeting	C. Thi		Minutes posted on HyperOffice
	ASPHN Member approval – 4 new Expanded Member and 6 Associate Member applications			Applications posted on HyperOffice
	ASPHN Financial report	C. Atterbury		Pages 2 and 3
	ASPHN Dues Collection	C. Atterbury		Pages 4 and 5

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	report			
	ASPHN Annual Meeting report	C. Atterbury		Page 6
	ASPHN Collaboration Committee report	S. Patterson		Page 7 and Work Plan posted on HyperOffice
	ASPHN Governance Committee report	J. Dellaport		Page 8
	ASPHN Policy Committee report	M. Futrell, T. Grant and J. Young		Pages 9 and 10
	MCH Nutrition Council Steering Committee report	L. Lewis and S. Perkins		Page 11
	MCH Nutrition Training Grantees report	S. Perkins		Page 12
	National Fruit & Vegetable Nutrition Council report	A. Davis and S. Perkins		Page 13 and Work Plan posted on HyperOffice
	Obesity Prevention Nutrition Council Steering Committee report	S. Perkins and H. Brown		Page 14
	Children's Healthy Weight ColIN report	S. Perkins		Pages 15 and 16
	Pediatric Obesity mini ColIN report	S. Perkins		Page 17
	Academy of Nutrition and Dietetics, Public Health and Community Nutrition Practice Group (PHCNPG) report	A. Conneally		Pages 18 and 19
	Action for Healthy Kids report	L. Lewis		Page 20 and Messaging and Toolkit documents posted on HyperOffice
	Reference Materials file:		Use during meeting	Materials posted on

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	Guidelines for How We Work Together, Basic Parliamentary Procedure for Motions, Board Member Directory, acronym list, 2017-2018 ASPHN Funding			HyperOffice
11:45	3.0 Board Development			
	Board Development Activity <ul style="list-style-type: none"> – Referring to the posted Outward file, what is one Outward practice on the list you find effective for you and what is one Inward practice you'd like to shift to a more Outward approach? – Lisa Gemlo has volunteered to lead an activity in April – Mikaela Schlosser has volunteered to lead an activity in July 	Helen Brown	Discussion	HarwoodHalfHour_TurnOutward-2017 posted on HyperOffice
12:10	4.0 Action Agenda			
	National Fruit and Vegetable Alliance liaison report – request for travel support	M. Elsworth, A. Davis, and S. Perkins	Motion (T. Brock)/S(T. Grant) Motion to approve Consent Agenda passed unanimously.	Pages 21 and 22
12:15	5.0			

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	Announcements/Information Oral Reports			
	Mid-year meeting, April 22 and 23, 2018 – agenda update	T. Tagami	T. Tagami reviewed the draft agenda for the Mid-year Meeting. C. Atterbury fielded questions about travel logistics.	Handout sent under separate cover
	2014-2018 CDC-OSTLTS Cooperative Agreement, “Taking Charge of Change: A Workforce Development Program for Public Health Nutritionists” report	K. Probert	K. Probert reviewed the report and briefing document, “Exploring the Impact of Community-Based Nutrition Professionals on Health Care Costs.” Discussion using questions in red font on page 24 as a guide. Members weighted in on whether ASPHN has a role.	Pages 23 – 25 and briefing book and Health Equity Internship monthly report and fall 2017 session final report on HyperOffice
12:50	6.0 Agreement on summary bullet points for posting on the website		<ul style="list-style-type: none"> • Board approved the consent agenda, which included 4 new Expanded Member and 6 Associate Member applications. • Board approved motion to approve up to \$1200.00 of unrestricted funds to support travel for Mary Ann Ellsworth to attend the National Fruit and Vegetable Alliance (NFVA) Planning Summit scheduled for April 4, 2018 in Scottsdale, AZ. 	
	PARKING LOT (Items for further follow-up):			
12:55	Adjourn	T. Tagami		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

Mission: To strengthen nutrition policy, programs and environments for all people through development of public health nutrition leaders and collective action of members nationwide.