

Association of State Public Health Nutritionists – Board Meeting
May 11, 2018 11:30 am – 1:00 pm Eastern – 1-866-953-5945 with passcode: 892 5363#

Board of Directors					
Takako Tagami (V)	P	Patricia Simmons (V)	P	Leslie Lewis (V)	P
Robin Stanton (V)	P	Jennifer Young (V)	P	Mikaela Schlosser (NV)	P
Becky Adams (V)	A	Terrell Brock (V)	P	Ashley Davis (V)	A
Christina Thi (V)	A	Jennifer Dellaport (V)	P	Lisa Gemlo (V)	P
Donna McDuffie (V)	A	Tiffani Grant (V)	P	Helen Brown (V)	A
				Alison Jensen (NV)	P
Consultants (NV)					
Karen Probert	P	Cyndi Atterbury	P	Sandy Perkins	A
Michelle Futrell	A	Shana Patterson	P		

V = voting

P = present

NV = not voting

A = absent

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	<i>Timekeeper:</i>			
11:31	Call To Order	T. Tagami		
11:32	Roll call/quorum	K.Probert	Quorum present with 9 voting members present.	
11:35	1.0 Review Agenda	T. Tagami		
11:37	2.0 Consent Agenda		Motion (L. Gemlo)/S(T. Grant). Motion to approve Consent Agenda passed unanimously.	
	Minutes Approval – April 13, 2018 Meeting	C. Thi		Minutes posted on HyperOffice
	ASPHN Member approval – 5 new Expanded Member and 7 Associate Member applications			Applications posted on HyperOffice
	ASPHN Governance Committee report	J. Dellaport		Page 2
	ASPHN Membership	T. Brock and		Pages 3 and 4

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	Communication & Outreach Committee report	A. McGuigan		
	ASPHN Policy Committee report	M. Futrell, T. Grant and J. Young		Pages 5 and 6 and additional files posted on HyperOffice
	MCH Nutrition Council Steering Committee report	L. Lewis and S. Perkins		Page 7
	National Fruit & Vegetable Nutrition Council report	L. Gemlo and S. Perkins		Page 8
	2014-2018 CDC-OSTLTS Cooperative Agreement, "Taking Charge of Change: A Workforce Development Program for Public Health Nutritionists" report	K. Probert		Pages 9 and 10
	Children's Healthy Weight CoIIN report	S. Perkins		Pages 11 and 12
	Reference Materials file: Guidelines for How We Work Together, Basic Parliamentary Procedure for Motions, Board Member Directory, acronym list, 2017-2018 ASPHN Funding		Use during meeting	Materials posted on HyperOffice
	3.0 Board Development			
	Board Development Activity – Mikaela Schlosser has volunteered to lead an activity in July		No activity	
	4.0 Action Agenda			
			No items requiring Board action	
11:40	5.0 Announcements/Information Oral Reports			
	ASPHN Policy Committee – update on accomplishments		Announced the long-awaited menu labeling compliance date was this week – May 7, 2018!	Pages 5 and 6 and additional files posted on HyperOffice

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	Annual Meeting – Board member “events” and Board work session agenda	K Probert	<p>Reviewed activities on June 9, 10, 11, and 12 where Board members are expected to attend.</p> <p>Board members need to register and pay registration fee. The fee will be reimbursed.</p> <p>Even if Board members are not certain they can attend they should submit the travel authorization form so a hotel room is booked. If a Board member learns later they cannot attend the meeting, the hotel room can be canceled.</p> <p>Possible agenda items for Board work session:</p> <ul style="list-style-type: none"> • Work on a coordinated process for on-boarding new members • Learn about the recent past accomplishments of the Policy Committee and current and future policy issues • Learn about the roles and functions of ASPHN’s Policy Committee • Re-review information from the Partnership Review Summary Report 	Page 13
	Mid-year meeting		Be sure to submit mid-year meeting reimbursement request to Cyndi Atterbury.	
12:00	6.0 Agreement on summary bullet points for posting on the website		<ul style="list-style-type: none"> • Board approved the consent agenda, which included 5 Expanded Member and 7 Associate Member applications. • Election results were announced. The terms start August 1, 2018. Diane Golzynski is President-elect; Pat Simmons is Treasurer; Becky Adams, Jill 	

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			<p>Lange, and Jacqueline Rios-Avila are Director-at-Large; Heather Harrison-Catledge is MCH Nutrition Council Chair-elect; Megan Hlavacek is Fruit and Vegetable Nutrition Council Chair-elect; Helen Brown is Obesity Prevention Nutrition Council Chair and Elaine Russell is Chair-elect; Terrell Brock, Alma Hopkins, and Molly Killman are Governance Committee.</p> <ul style="list-style-type: none"> • The Policy Committee signed on to a letter to the USTR/members of Congress from CSPI on the content of unhealthy food and beverages—such as on the front-of-pack labeling—in the North American Free Trade Agreement (NAFTA). • The Policy Committee signed on to a USBC letter to Anthem health insurance opposing cuts to reimbursement rates for breast pumps and concerns that this decrease will have a long lasting impact on maternal and child health outcomes and ultimately health care costs • The Policy Committee signed on to a letter request from the USBC to Senator J. Merkley and Rep. C. Maloney in support of the Supporting Working Moms Act (SWMA) which would protect and expand working moms' right to breastfeed by extending the existing federal law to ensure that executive, administrative, and professional employees, including elementary and secondary school 	

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			<p>teachers, have the right to reasonable break time and a private, non-bathroom place to express breast milk at work</p> <ul style="list-style-type: none"> • The Policy Committee signed on to a letter request from the USBC to Senator T. Duckworth and Rep. S. Knight in support of the Friendly Airports for Mothers (FAM) Act which would require all large and medium hub airports to provide a private, non-bathroom space in each terminal for mothers to express breast milk. • The ASPHN concluded its two-day, in-person Board meeting on April 22 and 23 in Minneapolis, MN. 	
	PARKING LOT (Items for further follow-up):			
12:05	Adjourn	T. Tagami		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

Mission: To strengthen nutrition policy, programs and environments for all people through development of public health nutrition leaders and collective action of members nationwide.