

Association of State Public Health Nutritionists – Board Meeting

December 14, 2018 11:30 am – 1:00 pm Eastern – 1-866-953-5945 with passcode: 892 5363#

Attendance

Board of Directors					
Robin Stanton (V)	P	Becky Adams (V)	P	Mikaela Schlosser (V)	P
Diane Golzynski (V)	P	Jennifer Dellaport (V)	P	Heather Harrison-Catledge (NV)	A
Takako Tagami (V)	P	Jill Lange (V)	P	Lisa Gemlo (V)	P
Christina Thi (V)	P	Jacqueline Rios-Avila (V)	P	Megan Hlavacek (NV)	P
Patricia Simmons (V)	P	Jennifer Young (V)	P	Helen Brown (V)	P
		Vacant (NV)	A	Elaine Russell (NV)	A
Consultants (NV)					
Karen Probert	P	Cyndi Atterbury	P	Sandy Perkins	P
Shana Patterson	P	Emia Oppenheim	P	Michelle Futrell	A

V = voting

P = present

NV = not voting

A = absent

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	<i>Timekeeper:</i>			
11:32	Call To Order	R. Stanton		
11:33	Roll call/quorum	C. Thi	Quorum present with 13 voting members present.	
11:45	1.0 Review Agenda	R. Stanton		
11:50	2.0 Consent Agenda		Motion (D. Golzynski)/S(P. Simmons) Motion to approve the consent agenda report passed unanimously.	
	Minutes Approval – November 9, 2018 Meeting	C. Thi		Minutes posted on HyperOffice
	ASPHN Member approval – 2 new Student and 1 new Associate member applications			Applications posted on HyperOffice
	ASPHN Financial report	C. Atterbury		Pages 2 and 3

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	ASPHN Collaboration Committee report	J. Rios-Avila		Page 4
	ASPHN Governance Committee November report	J. Dellaport		Page 5
	ASPHN Governance Committee December report	J. Dellaport		Page 6
	ASPHN MC&O Committee report	J. Lange and A. McGuigan		Page 7
	ASPHN Policy Committee report	M. Futrell, T. Grant and J. Young		Pages 8 and 9 + Work plan and Comments posted in HyperOffice
	MCH Nutrition Council Steering Committee report	S. Perkins		Pages 10 and 11
	National Fruit and Vegetable Nutrition Council report	L. Gemlo, M. Hlavacek, and S. Perkins		Page 12
	Obesity Prevention Nutrition Council Steering Committee report	H. Brown and S. Perkins		Pages 13 and 14
	Maternal and Child Health Bureau (MCHB) Contract report	K. Probert		Page 15 + gantt chart on HyperOffice
	MCH Nutrition Training Grantees report	S. Perkins		Pages 16 and 17
	Children's Healthy Weight ColIN report	S. Perkins		Pages 18 – 23
	2018-2023 CDC-OSTLTS Cooperative Agreement report	K. Probert		Pages 24 – 26 + Health Equity Internship report on HyperOffice
	CDC DNPAO National Training	A. Tagtow		Pages 27 and 28

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	report			
	2018 Growing ASPHNs Leaders class report	S. Patterson		Pages 29 - 31
	National WIC Association & ASPHN Partnership Project report	S. Patterson		Pages 32 and 33
	ASTHO Affiliate Council Workforce Workgroup report	S. Patterson		Pages 34 and 35
	Replication of the "Learn the Signs. Act Early." WIC Model report	A. Brown		Page 36
	CDC-funded Pediatric Obesity mini-COIN report	E. Oppenheim		Page 37
	Breastfeeding Public Health Partners (BPHP) report	M. Hagen		Page 38
	Food Service Guidelines: Alliance for A Healthier Generation (FSG Project #2) report	S. Patterson		Page 39
	Academy of Nutrition and Dietetics, Public Health and Community Nutrition Practice Group (PHCNPG) liaison report	A. Conneally		Page 40
	Assisting Appalachian State University Online Graduate Program in Public Health Nutrition (Ad Hoc Project) report	T. Tagami		Page 41
	Association of SNAP Nutrition Education Administrators (ASNNA) liaison report	S. Foerster and S. Beckwith		Pages 42 and 43

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	CSPI Food Marketing Workgroup liaison report	J. Young		Page 44
	National Association of Chronic Disease Directors (NACDD) liaison report	M. Futrell		Page 45
	National Physical Activity Society (NPAS) liaison report	A. Buffington		Pages 46 and 47
	National Salt and Sugar Reduction Initiative liaison report	M. Kawabe		Pages 48 and 49
	United Fresh Produce Association liaison report	M. Ellsworth		Page 50
	Reference Materials file: Guidelines for How We Work Together, Basic Parliamentary Procedure for Motions, Board Member Directory, acronym list, 2017-2018 ASPHN Funding		Use during meeting	Materials posted on HyperOffice
12:00	3.0 Board Development			
	Board Development Activity – MCH Nutrition Council Presentation <ul style="list-style-type: none"> Recruit volunteers for January and April (Policy Committee and Obesity Prevention Nutrition Council have not yet lead a Board development session) March – Membership Communication & Outreach Committee 	Mikaela Schlosser	M. Schlosser explained the MCH Nutrition Council history, membership, major activities, and trainings, as described in the presentation. R. Stanton highlighted the unique funding from MCHB for this council which funds the training. R. Stanton mentioned that she still uses the first published brief was on improving the nutritional well-being of women, infants and families as a resource. R. mentioned that webinars on emerging topics by external experts are recorded and posted.	MCH Nutrition Council Presentation posted on HyperOffice – “Presentation on MCH Nutrition Council Dec 2018 Board Meeting.pptx”

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			<p>Webinars with MCHB staff are recorded and archived but not posted. The first TA call will be on December 20 on using PDSA cycling by Massachusetts and will be archived and may be posted online, depending on guidance from MCHB.</p> <p>R. Stanton asked for feedback on involvement in the Council and use of the resources. J. Lange has used the resources. C. Thi asked about the MCHB Council briefs. S. Perkins explained the difference between the types of briefs.</p> <p>R. Stanton asked for volunteers for January and April Board Development Activities. January will be busy, so R. Stanton decided to skip January. H. Brown volunteered for April and J. Young volunteered for May.</p>	
	4.0 Action Agenda			
12:20	5.0 Announcements/Information Oral Reports			
	Assisting Appalachian State University Online Graduate Program in Public Health Nutrition – comments from presenters	T. Tagami on behalf of others	T. Tagami praised the meeting running well using Zoom, and that the presentation resulted in 2 student applications. H. Brown highlighted the importance of connecting with students early and letting them know of the opportunity to engage in ASPHN. R. Stanton and group discussed opportunities for continuing reaching out to students via the Membership Committee.	Pages 40 and 41

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	ASPHN midyear meeting agenda – ideas to shape the specifics of the agenda – looking for input on process and content, plus announcements regarding travel	R. Stanton and C. Atterbury	<p>C. Atterbury reviewed logistics, including a reminder to complete the Travel Authorization form and of the Board dinner at 5:00.</p> <p>R. Stanton confirmed M. Schlosser, T. Tagami, J. Dellaport as volunteers to craft the detailed agenda. J. Lange explained that “lean coffee” is a way to structure networking – use post-it notes to nominate and vote on topics of timed discussions. C. Thi clarified that networking she requested can be loosely structured, not necessarily unstructured. M. Hlavacek liked the Pecha Kucha from last year. The group discussed ideas for a similar activity, including bringing a board of photos or bringing an object. T. Tagami volunteered to lead a morning walk. H. Brown enjoyed the walking meeting from last year.</p>	Page 51
	2018 Growing ASPHNs Leaders Class – a highlight of 2 or 3 items from the program	S. Patterson and D. Golzynski	D. Golzynski highlighted that 29 of the 30 Growing ASPHN Leaders 2018 attendees are now participating on a Council or Committee. S. Patterson highlighted the final practicum to apply the skills from the class and action plan.	Pages 29 – 31
	Policy Committee – comments on level of nutrition-related policy activity over the past few months	J. Young, T. Grant, and M. Futrell	J. Young highlighted the Policy Committee’s activities, including signing on to various letters and proposed Public Charge rule, finalizing the Strategic Plan, and working with the Fruit and Vegetable Nutrition Council to develop a Policy & Advocacy Presentation for their February meeting.	Pages 8 and 9 + files on HyperOffice
	MCHB Contract – highlight changes and similarities to previous years’ contracts	K. Probert	Moved to January 2019 Board meeting.	Page 15 plus file on HyperOffice

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	February 8 th ASPHN Board meeting – hold the date and time but will likely cancel the meeting; a packet of informational reports will be prepared and distributed for people to review	R. Stanton	Reminder	
12:55	6.0 Agreement on summary bullet points for posting on the website		<ul style="list-style-type: none"> • Board approved the Consent Agenda, which included one Associate membership application and 2 Student membership application. • Policy Committee signed on to The Association of Maternal & Child Health Programs (AMCHP), American College of Obstetricians and Gynecologists (ACOG), March of Dimes, Society for Maternal-Fetal Medicine, and Preeclampsia Foundation letter urging Congressional leadership to bring H.R. 1318/S. 1112 (Preventing Maternal Deaths Act/Maternal Health Accountability Act) to a vote in the House and Senate before the end of the calendar year. • Policy Committee signed on to letter request from CSPI and FPA urging Congress to pass a farm bill. • Policy Committee signed on to letter request from USBC in support of establishing least 12 weeks of job-protected, paid family & medical leave as a self-funded insurance program. • Policy Committee signed on to letter request from United States Breastfeeding Committee (USBC) seeking correction for gaps in the Military Parental Leave 	

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			Program (MPLP) <ul style="list-style-type: none"> • Policy Committee signed on to letter request from USBC to the Assistant Secretary for Health and the Office on Women’s Health (OWH) to urge OWH Health to immediately reinstate the original “Supporting Nursing Moms at Work: Employer Solutions” • Policy Committee submitted Comments to DHS on Docket No. USCIS-2010-0012 Proposed Rule on Inadmissibility on Public Charge Grounds. • 4 ASPHN Board members and 1 ASPHN consultant presented to 9 students in the Appalachian State University Online Graduate Program in Public Health Nutrition on November 14, 2018. Two of the students submitted applications to become ASPHN members. • 10 applications were approved for the Growing ASPHN Leaders Program 2018-2019, representing a full class. 	
	PARKING LOT (Items for further follow-up):		MCHB Contract – highlight changes and similarities to previous years’ contracts (K. Probert)	
1:00	Adjourn	R. Stanton		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

Mission: To strengthen nutrition policy, programs and environments for all people through development of public health nutrition leaders and collective action of members nationwide.