

Association of State Public Health Nutritionists – Board Meeting
May 10, 2019 11:30 am – 1:00 pm Eastern – 1-866-953-5945 with passcode: 892 5363#

Attendance

Board of Directors					
Robin Stanton (V)	P	Becky Adams (V)	P	Mikaela Schlosser (V)	P
Diane Golzynski (V)	A	Jennifer Dellaport (V)	P	Heather Harrison-Catledge (NV)	P
Takako Tagami (V)	P LE	Jill Lange (V)	P	Lisa Gemlo (V)	A
Christina Thi (V)	P	Jacqueline Rios-Avila (V)	A	Megan Hlavacek (V)	P
Patricia Simmons (V)	P	Jennifer Young (V)	P	Helen Brown (V)	A
		Vacant (NV)		Elaine Russell (NV)	A
Consultants (NV)					
Karen Probert	P	Cyndi Atterbury	P	Sandy Perkins	P
Michelle Futrell	P	Shana Patterson	P	Emia Oppenheim	P

V = voting

P = present

NV = not voting

A = absent

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	<i>Timekeeper:</i>			
11:32	Call To Order	R. Stanton		
11:33	Roll call/quorum	C. Thi	Quorum present with 10 voting members present.	
11:35	1.0 Review Agenda	R. Stanton		
11:40	2.0 Consent Agenda		Motion (P. Simmons)/S (H. Harrison-Catledge). Motion to approve consent agenda passed unanimously.	
	ASPHN Member approval – 18 new Expanded member applications and 3 new Associate member applications			Applications posted on HyperOffice

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	ASPHN Financial report	C. Atterbury		Pages 2 and 3
	ASPHN Dues Collection report	C. Atterbury and A. McGuigan		Pages 4 – 6
	ASPHN Annual Meeting report	C. Atterbury		Page 7
	ASPHN Governance Committee report with Teller’s Committee report	J. Dellaport		Page 8
	ASPHN Governance Committee report	J. Dellaport		Page 9
	ASPHN Policy Committee report	M. Futrell, T. Grant and J. Young		Page 10
	MCH Nutrition Council Steering Committee report	S. Perkins and M. Schlosser		Pages 11 and 12
	National Fruit and Vegetable Nutrition Council report	L. Gemlo, M. Hlavacek, and S. Perkins		Page 13
	Children’s Healthy Weight CollN report	S. Perkins		Pages 14 – 21
	2014-2018 CDC-CSTLTS Cooperative Agreement, “Taking Charge of Change: A Workforce Development Program for Public Health Nutritionists” report	K. Probert		Page 22 plus Health Equity Internship report posted on HyperOffice
	CDC DNPAO National Training report	A. Tagtow		Pages 23 and 24 plus National Training Guide Booklet posted

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
				on HyperOffice
	WIC Developmental Monitoring report	A. Brown		Page 25
	CDC-funded Pediatric Obesity mini-CollIN report	E. Oppenheim		Pages 26 and 27
	Breastfeeding Project/USBC Grant report	M. Hagen		Page 28
	Breastfeeding Public Health Partners (BPHP) report	M. Hagen		Page 29
	Reference Materials file: Guidelines for How We Work Together, Basic Parliamentary Procedure for Motions, Board Member Directory, acronym list, 2017-2018 ASPHN Funding		Use during meeting	Materials posted on HyperOffice
11:45	3.0 Board Development			
	Board Development Activity – Policy Committee	T. Grant and J. Young	<p>J. Young presented an overview of the Policy Committee’s activities.</p> <p>R. Stanton gave kudos to the Policy Committee for their level of activity and asked how people not on the Committee can share updates. J. Young said to share them to M. Futrell or herself to share with the Committee.</p> <p>T. Tagami asked how to expand resources for the Policy Committee. J. Young described her plan to have a lunch or breakfast with the Policy</p>	Policy Committee Presentation posted on HyperOffice

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			<p>Committee.</p> <p>K. Probert explained that the majority of the work on the Policy Committee is informing and educating, and is funded by the cooperative agreement.</p> <p>C. Thi asked about how the Committee hears about opportunities to sign on and submit letters. J. Young explained that partner organizations reach out to them to sign on. R. Stanton contributed that this is likely an outcome of the work with the Collaboration Committee.</p>	
12:00	4.0 Action Agenda			
	No items		A report for a motion was sent to Board members, but the topic was resolved prior to the meeting.	
12:35	5.0 Announcements/Information Oral Reports			
	Annual Meeting – reminder to register for the meeting and turn in travel approval form if not already done	C. Atterbury	<p>On behalf of C. Atterbury, K. Probert reminded Board Members to 1) register for the meeting and that they will be reimbursed for the registration fee and 2) turn in their travel approval form. She provided an update that 65 people have registered.</p> <p>C. Atterbury explained that she will reserve hotel rooms for Board Members. R. Stanton reminded Board Members that today is the last day to register for the food tour.</p>	
	June 9 th Board of Directors Work Session at Annual Meeting	R. Stanton and D. Golzynski	R. Stanton solicited input on the Board of Directors' Work Session during the Annual Meeting. J. Dellaport asked for a reminder on follow-up items from the Mid-Year Meeting. J.	Page 31

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			<p>Lange explained that Membership Committee she is working on some items but they are not yet ready to present to the Board. R. Stanton asked all the Committees and Councils to provide an update and discuss next steps to orient new Board Members.</p> <p>Committee and Council Chairs are to pull together their work to date and next steps for the Work Session. K. Probert explained that the President-Elect typically talks to incoming Board Members about their interests, but Diane could reach out to them before the Annual Meeting.</p>	
12:50	<p>6.0 Agreement on summary bullet points for posting on the website</p>		<ul style="list-style-type: none"> • Board approved the Consent Agenda, which included 18 Expanded membership applications and three Associate membership applications, one of which is a student. • The Policy Committee signed-on to letter from the Center for Science in the Public Interest (CSPI) addressed to Chairs Bishop and Hoeven and Ranking Members Fortenberry and Merkely in support of the Food and Drug Administration's (FDA) proposed funding of 3 million dollars for vital consumer- nutrition awareness education campaigns. • The Policy Committee signed-on to the letter from the March of Dimes in support of the Mothers and Offspring Mortality and Morbidity Awareness (MOMMA) Act. The bill authorizes activities and programs to address maternal mortality. 	

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			<ul style="list-style-type: none"> <li data-bbox="989 183 1654 394">• The Policy Committee submitted comments on behalf of ASPHN to the USDA opposing Proposed Rule: Supplemental Nutrition Assistance Program (SNAP): Requirements for Able-Bodied Adults without Dependents RIN 0584-AE57. <li data-bbox="989 440 1675 537">• Remember to register for the Annual Meeting, which will be June 9-11 in Scottsdale, Arizona, at https://asphn.org/asphn-annual-meeting/. 	
	PARKING LOT (Items for further follow-up):			
12:55	Adjourn	R. Stanton		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

Mission: To strengthen nutrition policy, programs and environments for all people through development of public health nutrition leaders and collective action of members nationwide.