

Association of State Public Health Nutritionists – Board Meeting
September 13, 2019 11:30 am – 1:00 pm Eastern – 1-866-953-5945 with passcode: 892 5363#

Board of Directors					
Diane Golzynski (V)	P	Becky Adams (V)	A	Heather Harrison-Catledge (V)	AL
Tiffani Grant (V)	AL	Jill Lange (V)	P	Jennifer Dellaport (NV)	P
Robin Stanton (V)	P	Diane Peck (V)	P	Megan Hlavacek (V)	P
Emily Bash (V)	P	Jacqueline Rios-Avila (V)	P	Melissa Lonsberry (NV)	P
Patricia Simmons (V)	P	Jennifer Young (V)	P	Elaine Russell (V)	P
		Charlene Garcia (NV)	A	Cheryl Hill (NV)	A
Members (NV)					
Consultants (NV)					
Karen Probert	P	Michelle Futrell	P	Sandy Perkins	P
Cyndi Atterbury	AL	Shana Patterson	P	Emia Oppenheim	P

V = voting
 NV = not voting

P = present
 A = absent

AL = arrived late
 LE = left early

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	<i>Timekeeper:</i>			
11:32	Call To Order	D. Golzynski		
11:33	Roll call/quorum	E. Bash	Quorum present with 12 voting members present.	
11:35	1.0 Review Agenda	D. Golzynski	Motion (T. Grant)/S (E. Russell). Motion to approve consent agenda passed unanimously.	
11:40	2.0 Consent Agenda		Motion (P. Simmons)/S (J. Young). Motion to approve consent agenda	

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
			passed unanimously.	
	Minutes Approval – August 9, 2019 Meeting	E. Bash		Minutes posted on HyperOffice
	ASPHN Member approval – 6 new Expanded member applications and 5 new Associate (1 Student) member applications			Applications posted on HyperOffice
	ASPHN Financial report	C. Atterbury		Pages 2 and 3
	ASPHN Collaboration Committee report	S. Patterson		Page 4 and Work Plan Progress posted on HyperOffice
	ASPHN Communication Team report	J. Clepper		Page 5
	ASPHN Governance Committee report	D. Peck		Page 6
	ASPHN Membership Communication & Outreach Committee report	J. Lange and A. McGuigan		Pages 7 and 8
	MCH Nutrition Council Steering Committee report	S. Perkins and H. Harrison-Catledge		Pages 9 and 10
	National Fruit and Vegetable Nutrition Council report	M. Hlavacek, L. Gemlo, M. Lonsberry, and S. Perkins		Page 11
	Obesity Prevention Nutrition Council Steering Committee report	S. Perkins and E. Russell		Page 12
	MCH Nutrition Training Grantees report	S. Perkins		Pages 13 and 14
	Children’s Healthy Weight ColIN report	S. Perkins		Pages 15 – 25
	2018-2023 CDC-CSTLTS Cooperative Agreement Title: Category B: Public Health Nutritionists	K. Probert		Pages 26 and 27 plus Health Equity Internship report posted on HyperOffice
	CDC-funded Pediatric Obesity mini-ColIN report	E. Oppenheim		Pages 28 – 30
	Breastfeeding Project/USBC Grant report	M. Hagen		Page 31
	Reference Materials file: Guidelines for		Use during meeting	Materials posted on

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	How We Work Together, Basic Parliamentary Procedure for Motions, Board Member Directory, acronym list, 2018-2019 ASPHN Funding			HyperOffice
11:45	3.0 Board Development			
	<ul style="list-style-type: none"> • Growing ASPHN Leaders (GAL) overview and challenges by Shana and Diane. • Discuss plans for Board Development this 2019-2020 leadership year 	J. Lange, D. Golzynski, T. Grant	<p>Plan for the year Discussion: S. Patterson reviewed the structure of the Growing ASPHN Leaders (GAL) program. D. Golzynski asked the Board for their thoughts and ideas related to shared reading. Board members indicated an interest in breaking a book into chapters and facilitated discussion at subsequent Board meetings. Board members volunteered to facilitate discussion of the first book during the next three Board meetings.</p> <p>1. Book: "White People Really Love Salad" Leaders: M. Lonsberry in Oct; T. Grant in Nov; and Jennifer D in December.</p>	Page 32 and GAL 2019 packet of materials file on HyperOffice

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			2. Book: "Leaders Eat Last" for midyear meeting.	
12:15	4.0 Action Agenda			
	Collaboration Committee report	S. Patterson on behalf of Collaboration Committee	<p>Motion/S (Collaboration Committee). Motion to edit objective #1 in the Collaboration Goal Area of the ASPHN 2017-2022 Strategic Plan from "Increase the number of projects with existing partners from 14 to 18" to "Increase the number of activities and projects with partners from 29 to 33." passed unanimously.</p> <p>Motion/S (Collaboration Committee). Motion to remove objective #5 in the Collaboration Goal Area of the ASPHN 2017-2022 Strategic Plan passed unanimously.</p>	Pages 33 – 35 and Partnership & Collaborations List posted on HyperOffice
12:35	5.0 Announcements/Information Oral Reports			
	2020 ASPHN Board Midyear Meeting – January 26 and 27 in Tucson, AZ. January 25 th travel day to the meeting	C. Atterbury	Notice	
	Reference materials for ASPHN Board	K. Probert	Reminder	

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	Meetings 2019-2020 – updated Guidelines and Board member listing plus 1-page parliamentary procedure, acronym list, and funding			
12:40	6.0 Agreement on summary bullet points for posting on the website			
	<ol style="list-style-type: none"> 1. 6 Expanded membership applications approved. 2. 5 Associate (1 Student) membership applications approved. 3. Motion to edit objective #1 in the Collaborative Goal Area of the ASPHN 2017-2022 Strategic Plan passed unanimously. 4. Motion to remove objective #5 in the Collaborative Goal Area of the ASPHN 2017-2022 Strategic Plan passes unanimously. 			
	PARKING LOT (Items for further follow-up):			
12:45	Adjourn	D. Golzynski		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

Mission: To strengthen nutrition policy, programs and environments for all people through development of public health nutrition leaders and collective action of members nationwide.