

Association of State Public Health Nutritionists – Board Meeting
October 11, 2019 11:30 am – 1:00 pm Eastern – 1-866-953-5945 with passcode: 892 5363#

Board of Directors					
Diane Golzynski (V)	P	Becky Adams (V)	P	Heather Harrison-Catledge (V)	A
Tiffani Grant (V)	P	Jill Lange (V)	P	Jennifer Dellaport (NV)	A
Robin Stanton (V)	P	Diane Peck (V)	A	Megan Hlavacek (V)	P
Emily Bash (V)	P	Jacqueline Rios-Avila (V)	P	Melissa Lonsberry (NV)	P
Patricia Simmons (V)	P	Jennifer Young (V)	P	Elaine Russell (V)	P
		Charlene Garcia (NV)	P/LE	Cheryl Hill (NV)	A/AL
Members (NV)					
Danielle Conlon	P/LE	Mikaela Schlosser	P		
Consultants (NV)					
Karen Probert	P	Michelle Futrell	P	Sandy Perkins	P
Cyndi Atterbury	P	Shana Patterson	P	Emia Oppenheim	P

V = voting
 NV = not voting

P = present
 A = absent

AL = arrived late
 LE = left early

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	<i>Timekeeper:</i>			
11:32	Call To Order	D. Golzynski		
11:33	Roll call/quorum	E. Bash	Quorum present with 11 voting members present.	
11:35	1.0 Review Agenda Add 3 Policy Committee reports to Action Agenda	D. Golzynski		
11:40	2.0 Consent Agenda		Motion	
	Minutes Approval – September 13, 2019 Meeting	E. Bash	Motion (B. Adams)/S (M. Hlavacek). Motion to approve	Minutes posted on HyperOffice

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
			consent agenda passed unanimously.	
	ASPHN Member approval – 1 new Expanded member applications and 7 new Associate (5 Student) member applications			Applications posted on HyperOffice
	ASPHN Financial report	C. Atterbury		Pages 2 and 3
	ASPHN Annual Meeting report	C. Atterbury		Page 4
	ASPHN Collaboration Committee report	S. Patterson		Pages 5 and 6 plus 2019-2020 Work Plan on HyperOffice
	ASPHN Fundraising Committee report	C. Garcia and T. Tagami		Page 7 plus 2018 fundraising materials posted on HyperOffice
	ASPHN Governance Committee report	D. Peck		Page 8
	ASPHN Policy Committee report	M. Futrell, J. Young, and M. Young		Pages 9 and 10
	MCH Nutrition Council Steering Committee report	S. Perkins and H. Harrison-Catledge		Page 11
	National Fruit and Vegetable Nutrition Council report	M. Hlavacek, L. Gemlo, M. Lonsberry, and S. Perkins		Page 12
	MCH Nutrition Training Grantees report	S. Perkins		Pages 13 and 14
	Children’s Healthy Weight CoIIN report	S. Perkins		Pages 15 – 18
	2018-2023 CDC-CSTLTS Cooperative Agreement Title: Category B: Public Health Nutritionists	K. Probert		Pages 19 and 20
	CDC-funded Pediatric Obesity Mini-CoIIN: Farm to ECE report	E. Oppenheim		Pages 21 and 22

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	WIC Developmental Monitoring report	A. Brown		Pages 23 and 24
	Breastfeeding Project/USBC Grant report	M. Hagen		Page 25
	U.S. Breastfeeding Committee report	S. Haydu		Page 26
	National Salt and Sugar Reduction Initiative (NSSRI) Liaison report	M. Kawabe		Page 27
	Reference Materials file: Guidelines for How We Work Together, Basic Parliamentary Procedure for Motions, Board Member Directory, acronym list, 2018-2019 ASPHN Funding		Use during meeting	Materials posted on HyperOffice
11:45	3.0 Board Development			
	<p><i>White People Really Love Salad</i> by Dr. Nita Mosby Tyler. Available via Amazon (\$40) or via her business site (\$30) https://theequityprojectllc.com/index.php/nitas-book/. Read the Introduction. Future discussion leaders:</p> <ul style="list-style-type: none"> • Melissa Lonsberry – November • Tiffani Grant – December • Jennifer Dellaport - January 	D. Golzynski and S. Patterson	<p>Overview of the book and inspire people to read it.</p> <p>D. Golzenski led a discussion on the role of equity in our current work and why people are uncomfortable talking about this topic.</p>	
12:00	4.0 Action Agenda			
	Audit Committee report	J. Lange	M/S (Audit Committee). Motion to accept the Independent Auditor’s Report prepared by Brady, Martz & Associates, P.C. for the 2017 and 2018	Pages 28 and 29 plus audited financial statements for 2017 and 2018 on HyperOffice

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
			ASTPHND/ASPHN financial records passed unanimously.	
	Continuation of state's rights and privileges request - Georgia	S. Patterson and K. Probert for L. Davenport	Motion (M. Hlavacek)/S (J.Young). Motion to approve continuation of membership rights and privileges for Georgia until April 30, 2020 passed unanimously.	Pages 30-32
New item	ASPHN Policy Committee report – approve signing on to World Cancer Research Fund's statement regarding current recommendations to limit red meat and processed meat consumption	M. Futrell	M/S (Policy Committee). Motion to approve signing on to World Cancer Research Fund's statement regarding current recommendations to limit red meat and processed meat consumption passed unanimously.	
New item	ASPHN Policy Committee report – approve signing on to the National Coalition for Promoting Physical Activity's letter to Congress regarding transportation infrastructure act		M/S (Policy Committee). Motion to approve signing on to the National Coalition for Promoting Physical	

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
			Activity's letter to Congress regarding transportation infrastructure act passed unanimously.	
New item	ASPHN Policy Committee report – approve signing on to ASTHO letter to Congress regarding public health funding		M/S (Policy Committee). Motion to approve signing on to ASTHO letter to Congress regarding public health funding passed unanimously.	
12:35	5.0 Announcements/Information Oral Reports			
	<p>Midyear Meeting letter of invitation and draft agenda:</p> <ul style="list-style-type: none"> • NEW: you will make your own hotel reservation • Invitation letters with draft agenda to be mailed mid-October • Brainstorm topics – what do Board members want to do at the in-person January 2020 Board work session? • Who would like to help with the agenda? (Work will happen via email and maybe one additional call) 	D. Golzynski	<p>Discuss agenda ideas and recruit volunteers</p> <p>Attendees asked that the 2019 mid-year meeting agenda, minutes and report be sent out to review and reflect on. Attendees were asked to provide input and ideas for the upcoming mid-year meeting agenda via email to</p>	

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
			D. Golzynski within the next two weeks.	
	2020 Annual Meeting (June 14 – 16, 2019) – city and hotel update	T. Grant	T. Grant shared that the 2020 Annual Meeting will be in Denver, CO at the Holiday Inn/Double Tree Cherry Creek. Board members will make their own hotel accommodations and be reimbursed by ASPHN. Planning Committee volunteers are encouraged to reach out to T. Grant via email.	
12:50	6.0 Agreement on summary bullet points for posting on the website			
	<ol style="list-style-type: none"> 1. 1 Expanded membership application approved. 2. 7 Associate (5 student) membership applications approved. 3. Motion to accept the Independent Auditor’s Report prepared by Brady, Martz & Associates, P.C. for the 2017 and 2018 ASTPHND/ASPHN financial records passed unanimously. 4. Motion to approve continuation of membership rights and privileges for Georgia until April 30, 2020 passed unanimously. 5. Motion to approve signing on to World Cancer Research Fund’s statement regarding current recommendations to limit red meat and processed meat consumption passed unanimously. 6. Motion to approve signing on to the National Coalition for Promoting Physical Activity’s letter to Congress regarding transportation infrastructure act passed unanimously. 7. Motion to approve signing on to ASTHO letter to Congress regarding public health funding passed unanimously. 			

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	PARKING LOT (Items for further follow-up):			
12:55	Adjourn	D. Golzynski		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

Mission: To strengthen nutrition policy, programs and environments for all people through development of public health nutrition leaders and collective action of members nationwide.