

Association of State Public Health Nutritionists – Board Meeting
March 13, 2020 11:30 am – 1:00 pm Eastern – 1-866-953-5945 with passcode: 892 5363#

Board of Directors					
Diane Golzynski (V)	A	Becky Adams (V)	A	Heather Harrison-Catledge (V)	AL
Tiffani Grant (V)	P	Jill Lange (V)	P	Jennifer Dellaport (NV)	P
Robin Stanton (V)	P	Diane Peck (V)	P	Megan Hlavacek (V)	P
Emily Bash (V)	P	Jacqueline Rios-Avila (V)	A	Melissa Lonsberry (NV)	P
Patricia Simmons (V)	P	Jennifer Young (V)	P	Elaine Russell (V)	P
		Charlene Garcia (NV)	P	Cheryl Hill (NV)	P
Members (NV)					
Mary Anne Ellsworth	P				
Consultants (NV)					
Karen Probert	P	Michelle Futrell	P	Sandy Perkins	P
Cyndi Atterbury	P	Shana Patterson	P	Emia Oppenheim	P

V = voting

NV = not voting

P = present

A = absent

AL = arrived late

LE = left early

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	<i>Timekeeper:</i>			
11:32	Call To Order	T. Grant		
11:33	Roll call/quorum	E. Bash	Quorum met with 10 voting members present.	
	Please notify Emily and Karen if you join late or leave early (emily.bash@state.co.us and karen@asphn.org)			
11:35	1.0 Review Agenda	T. Grant		
	Approve agenda or amend then approve agenda		Motion (M. Hlavacek) / S (E. Russell). Motion to approve agenda passed unanimously.	

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
11:40	2.0 Consent Agenda			
	1. If requested, move items from consent agenda to action agenda or announcements sections 2. Approve consent agenda which includes approving all items in this section		Motion (P. Simmons) / S (J. Young). Motion to approve consent agenda passed unanimously.	
	Minutes Approval – January 27, 2020	E. Bash		Minutes posted on HyperOffice
	ASPHN Member approval – 16 new Expanded member applications and 3 new Associate (2 Students) member applications			Applications posted on HyperOffice
	ASPHN Designee, Laura Perdue, Minnesota			
	ASPHN Dues Collection report	C. Atterbury and A. McGuigan		Pages 2 and 3
	ASPHN Fundraising Committee report	C. Garcia and A. McGuigan		Page 4
	ASPHN Membership Website List and Directory	K. Probert		Page 5
	ASPHN Collaboration Committee report	S. Patterson		Page 6
	ASPHN Communication Committee report	J. Clepper		Pages 7 – 9
	ASPHN Governance Committee report	D. Peck		Page 10
	ASPHN Membership Communication & Outreach Committee February report	J. Lange and A. McGuigan		Pages 11 and 12
	ASPHN Membership Communication & Outreach Committee March report	J. Lange and A. McGuigan		Pages 13 and 14
	ASPHN Policy Committee report	M. Futrell, J. Young, and M. Young		Pages 15 and 16
	MCH Nutrition Council Steering Committee report	S. Perkins and H. Harrison-Catledge		Pages 17 and 18
	MCH Nutrition Training Grantees report	S. Perkins		Pages 19 – 25
	National Fruit and Vegetable Nutrition Council	M. Hlavacek,		Page 26

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	report	M. Lonsberry, and S. Perkins		
	Obesity Prevention Nutrition Council Steering Committee report	S. Perkins and E. Russell		Page 27
	Children's Healthy Weight CoIIN report	S. Perkins		Pages 28 – 33
	2018-2023 CDC-CSTLTS Cooperative Agreement Title: Category B: Public Health Nutritionists report	K. Probert		Pages 34 and 35
	Health Equity Internship Program report	S. Owens		Page 36 plus Health Equity Monthly report posted on HyperOffice
	CDC HOP Action Institute report	E. Oppenheim		Pages 37 and 38
	CDC-funded Pediatric Obesity mini-CoIIN report	E. Oppenheim		Pages 39 and 40
	Partnership Learning Community (PLC) report	S. Patterson		Pages 41 – 43
	WIC Developmental Monitoring report	A. Brown		Pages 44 and 45
	Breastfeeding Project/USBC Grant report	M. Hagen		Pages 46 – 53
	Collaboration/National Fruit & Vegetable Alliance (NFVA) report	M. Ellsworth		Pages 54 and 55
	United States Breastfeeding Committee (USBC) liaisons report	K. Stader, S. Haydu, R. Stanton, and J. Gach		Pages 56 – 58
	Reference Materials file: Guidelines for How We Work Together, Basic Parliamentary Procedure for Motions, Board Member Directory, acronym list, 2018-2019 ASPHN Funding		Use during meeting	Materials posted on HyperOffice
11:45	3.0 Board Development			
	1. <i>Dare to Lead</i> by Brené Brown 2. Recruit volunteers to lead future Board Development sessions	P. Simmons	Discuss the Introduction P. Simmons led the group in a discussion on their reactions and reflections of the book	

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
			<p><i>Dare to Lead</i> by Brene Brown. Board Members shared their responses to the following prompts:</p> <ul style="list-style-type: none"> a. What caught your attention as you were reading? b. What memories or feelings did it evoke? c. What would it take to help implement what you learned? <p>Jennifer Young volunteered to lead the discussion during the April Board meeting.</p>	
12:10	4.0 Action Agenda			
	Members Present—quick check of who is on the call	E. Bash		
	Membership Communication & Outreach Committee report	J. Lange and A. McGuigan	M/S (Membership Communication & Outreach Committee). Motion to approve renaming the “Student” membership fee to “Emerging Professional” fee, and continue to accept these applications in the Associate Member category. Expand the eligibility of paying this fee to include those individuals in the first 2 years following graduation passed unanimously.	Pages 59 and 60
12:25	5.0 Announcements/Information Oral Reports			
	Webinar on ASPHN updates for the SE University Consortium on Hunger, Poverty &	T. Tagami and M. Young	Thank you to presenters	Pages 61 and 62 plus slide show posted on

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	Nutrition (Ad Hoc Project) report			HyperOffice
	2020 ASPHN Annual Meeting	C. Atterbury	Update C. Atterbury shared that as of today the Annual Meeting is proceeding as scheduled. Notify C. Atterbury of concerns for travel bans related to the COVID-19 outbreak. Should the decision be made to cancel, K. Probert will send a notification to Board members.	
	Tougaloo College presentation on Jackson Heart Study and ASPHN (The ASPHN Health Equity Internship Program is working with Tougaloo College on a special project)	T. Grant	Update	
12:45	6.0 Agreement on summary bullet points for posting on the website			
	<ol style="list-style-type: none"> 1. 16 Expanded membership applications approved. 2. Three Associate (two Students) membership applications approved. 3. Motion to approve renaming the “Student” membership fee to “Emerging Professional” fee, and continue to accept these applications in the Associate Member category. Expand the eligibility of paying this fee to include those individuals in the first 2 years following graduation passed unanimously. 4. Policy Committee actions on behalf of ASPHN since last board report: <ul style="list-style-type: none"> • MCH Nutrition Council & PC Webinar Collaboration: Moving Public Health Nutrition Policies Forward: Supporting Moms and Babies In the First 1000 Days • Submitted comments to USDA/FNS/DGAC on behalf of ASPHN Re: 2020 Dietary Guidelines Advisory Committee Request for Comments [Docket FNS-2019-0001]. • Signed-on to: <ul style="list-style-type: none"> ○ USBC – letter to Congress in support of S.3170) the PUMP for Nursing Mothers Act to support breastfeeding employees by strengthening the existing Break Time for Nursing Mothers law. ○ Petition from 1000 Days and UConn Rudd Center requesting the USDA/FDA regarding “transition formula” and “toddler milks.” There are currently no FDA regulations or guidance documents specifically devoted to toddler 			

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	<ul style="list-style-type: none"> drinks' standard of identify, ingredients, nutrition labeling, or claim requirements. ○ National WIC Association sign-on letter supporting WIC funding FY 2020. ○ National Coalition for Promoting Physical Activity sign on letter in support of increased funding for the CDC's Division of Nutrition, Physical Activity and Obesity. ○ The Society for Public Health Education, Prevention Institute, Trust for America's Health, Public Health Institute, The National REACH Coalition, Asian and Pacific Islander Health Forum, and YMCA of the USA sign-on letter supporting funding for CDC's Racial and Ethnic Approaches to Community Health (REACH) program. ○ AMCHP sign-on letter to the House and Senate Labor-H Subcommittee Chairs and Ranking Members requesting \$715 million for FY2021. 			
	PARKING LOT (Items for further follow-up):			
12:55	Adjourn	D. Golzynski		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

Mission: To strengthen nutrition policy, programs and environments for all people through development of public health nutrition leaders and collective action of members nationwide.