

# Association of State Public Health Nutritionists – Board Meeting

May 8, 2020 11:30 am – 1:00 pm Eastern – 1-866-953-5945 with passcode: 892 5363#

Board of Directors					
Diane Golzynski (V)	P	Becky Adams (V)	AL	Heather Harrison-Catledge (V)	P
Tiffani Grant (V)	P	Jill Lange (V)	P	Jennifer Dellaport (NV)	AL
Robin Stanton (V)	AL	Diane Peck (V)	A	Megan Hlavacek (V)	P
Emily Bash (V)	P	Jacqueline Rios-Avila (V)	A	Melissa Lonsberry (NV)	P
Patricia Simmons (V)	P	Jennifer Young (V)	P	Elaine Russell (V)	P
		Charlene Garcia (NV)	P	Cheryl Hill (NV)	P
Members (NV)					
Mary Ann Ellsworth	P				
Consultants (NV)					
Karen Probert	P	Michelle Futrell	A	Sandy Perkins	AL
Cyndi Atterbury	P	Shana Patterson	P	Emia Oppenheim	P
Allison McGuigan	P				

V = voting

NV = not voting

P = present

A = absent

AL = arrived late

LE = left early

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	<i>Timekeeper:</i>			
11:32	<b>Call To Order</b>	D. Golzynski		
11:33	<b>Roll Call/Quorum</b>	E. Bash	Quorum met with 11 voting members present.	
	Please notify Emily and Karen if you join late or leave early			

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	( <a href="mailto:emily.bash@state.co.us">emily.bash@state.co.us</a> and <a href="mailto:karen@asphn.org">karen@asphn.org</a> )			
<b>11:35</b>	<b>1.0 Review Agenda</b>	D. Golzynski		
	Approve agenda or amend then approve agenda		Motion (R. Stanton) / S (B. Adams).  Motion to move Board Development to follow the Action Agenda passed unanimously.	
<b>11:40</b>	<b>2.0 Consent Agenda</b>			
	1. If requested, move items from consent agenda to action agenda or announcements sections 2. Approve consent agenda which includes approving all items in this section		Motion (P. Simmons) / S (M. Hlavacek). Motion to approve consent agenda passed unanimously.	
	Minutes Approval – April 10, 2020	E. Bash		Minutes posted on HyperOffice
	ASPHN Member approval – 8 new Expanded member applications and 1 new Associate (1 Student) member application			Applications posted on HyperOffice
	ASPHN Designee, Marlene Hernandez, Arizona			
	ASPHN Financial report	C. Atterbury		Pages 2 and 3
	ASPHN Grants Submissions report	K. Probert		Page 4
	ASPHN Fundraising report	C. Garcia		Pages 5 and 6
	ASPHN Annual Meeting report	C. Atterbury		Page 7
	ASPHN Collaboration Committee report	S. Patterson		Page 8
	ASPHN Governance Committee report	D. Peck, A.		Page 9

<b>Time</b>	<b>Item</b>	<b>Prepared by:</b>	<b>Outcome(s)</b>	<b>REPORT PACKET and ADDITIONAL FILES</b>
		Phipps and K. Probert		
	ASPHN Membership Communication & Outreach Committee	J. Lange and A. McGuigan		Pages 10 and 11
	ASPHN Policy Committee report	M. Futrell, J. Young, and M. Young		Pages 12 and 13 plus comments posted on HyperOffice
	MCH Nutrition Council Steering Committee report	S. Perkins and H. Harrison-Catledge		Page 14
	MCH Nutrition Training Grantees report	S. Perkins		Pages 15 and 16
	Children's Healthy Weight CollN report	S. Perkins		Pages 17-22
	National Fruit and Vegetable Nutrition Council report	M. Hlavacek, M. Lonsberry, and S. Perkins		Page 23
	Obesity Prevention Nutrition Council Steering Committee report	S. Perkins and E. Russell		Page 24
	CDC DNPAO National Training, May 2021 report	M. Gaines		Pages 25 and 26
	Health Equity Internship Program report	S. Owens		Page 27 plus Health Equity Monthly report posted on HyperOffice
	Growing ASPHNs Leaders Class report	S. Patterson		Page 28
	CDC HOP Action Institute report	E. Oppenheim		Pages 29 and 30
	CDC-funded Pediatric Obesity mini-CollN report	E. Oppenheim		Pages 31-33
	WIC Developmental Monitoring report	A. Brown		Pages 34 and 35
	Breastfeeding projects report	M. Hagen		Pages 36 and 37
	Advisory Group of the Nutrition in Food Retail Program Development report	S. Patterson		Page 38 and Food as Medicine Retail

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
				Landscape posted on HyperOffice
	Association of SNAP Nutrition Education Administrators (ASNNA) Liaison report	L. Davenport		Page 39 and 40
	Reference Materials file: Guidelines for How We Work Together, Basic Parliamentary Procedure for Motions, Board Member Directory, acronym list, 2018-2019 ASPHN Funding		Use during meeting	Materials posted on HyperOffice
<b>11:45</b>	<b>3.0 Action Agenda</b>			
	Members Present—quick check of who is on the call	E. Bash	Not needed due to change in order of agenda items.	
	Bylaws – continue the discussion from April meeting on membership category names and additional Board positions for Associate Members	R. Stanton	Discussion  R. Stanton sought feedback on the proposed membership category names and Associate Members serving on the Board of Directors.	Pages 41 and 42
	New Jersey ASPHN Dues report – continuation of rights and privileges	M. Ellsworth and K. Probert	Motion (E. Bash) / S (H. Harrison-Catledge).  Motion to approve continuation of membership rights and privileges for New Jersey until December 31, 2020 approved unanimously.	Pages 43 and 44
	Collaboration Committee (American Heart Association – Healthy for Life) report	S. Patterson	Motion/S (Collaboration Committee) and discussion.  Motion to approve that ASPHN	Pages 45 and 46 plus Healthy For Life document posted in HyperOffice

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
			pursue an agreement with the American Heart Association, for ASPHN to become a Grantee for the American Heart Association's – Healthy for Life program in 2020-2021, and approve up to \$5,000 of unrestricted funds to cover costs to administer the agreement passed unanimously.	
	Membership Communication & Outreach Committee report – Associate Membership Application with Vermont local WIC agencies proposing 32 memberships with a \$400 Associate Member application and fee	J. Lange and A. McGuigan	<p>Motion/S (Membership Communication &amp; Outreach Committee).</p> <p>Motion to approve membership applications submitted by Vermont WIC staff for Associate membership with a \$400 application fee passed unanimously.</p>	Pages 47 and 48
	Membership Communication & Outreach Committee report – discussion about what constitutes a “reasonable” number of individuals to permit in a group application	J. Lange and A. McGuigan	<p>Discussion</p> <p>J. Lange and A. McGuigan sought feedback on what constitutes a reasonable number of individuals to permit in a group application and plan for moving forward with Membership Communication &amp; Outreach Committee.</p>	Pages 49 and 50

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12:45	<b>4.0 Board Development</b>			
	<i>Dare to Lead</i> ; discussion around the section - <i>Part Three: Braving Trust</i> (pp. 219 - 238)	S. Patterson	In the essence of time, Board Development was moved to June’s Board Meeting.	
12:50	<b>5.0 Announcements/Information Oral Reports</b>			
	2020 Annual Meeting – update, Coffee Hour, and discussion about a Board work session	T. Grant	Discussion and decision  T. Grant provided an update on the 2020 Annual Meeting.	Page 7
	Update on funding application (if time permits)	K. Probert	Update  K. Probert provided an update on recently submitted CDC and MCHB funding applications.	Page 4
12:55	<b>6.0 Agreement on summary bullet points for posting on the website</b>			
	<ol style="list-style-type: none"> <li>1. Eight Expanded membership applications approved.</li> <li>2. One Associate (one Student) membership application approved.</li> <li>3. Motion to approve continuation of membership rights and privileges for New Jersey until December 31, 2020 approved unanimously.</li> <li>4. Motion to approve that ASPHN pursue an agreement with the American Heart Association, for ASPHN to become a Grantee for the American Heart Association’s – Healthy for Life program in 2020-2021, and approve up to \$5,000 of unrestricted funds to cover costs to administer the agreement passed unanimously.</li> <li>5. Motion to approve membership applications submitted by Vermont WIC staff for Associate membership with a \$400 application fee passed unanimously.</li> <li>6. Policy Committee actions on behalf of ASPHN since last board report: <ul style="list-style-type: none"> <li>- Submitted comments to the U.S. Department of Agriculture opposing USDA’s proposed ruling to make significant changes to existing school lunch rules.</li> <li>- Signed-on in support of: <ul style="list-style-type: none"> <li>o Center for Science in the Public’s Interest (CSPI) letter addressed to Congress and the White House</li> </ul> </li> </ul> </li> </ol>			

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	<p>requesting SNAP be included in the COVID-19 stimulus package and increase the maximum benefit available to all households by 15 percent, increase the minimum benefit from \$16-\$30, and delay the implementation of proposed and final rules that the Administration has issued for SNAP.</p> <ul style="list-style-type: none"> <li>○ No Kid Hungry letter to the USDA encouraging the extension of COVID-19 Child Nutrition Response waivers.</li> <li>○ United State Breastfeeding Committee (USBC) letter urging members of Congress to support supplemental funding for infant and young child feeding in emergencies in order to address immediate and urgent needs during the COVID-19 pandemic.</li> </ul>			
	<b>PARKING LOT (Items for further follow-up):</b>			
<b>1:00</b>	<b>Adjourn</b>	D. Golzynski		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

**Mission:** To strengthen nutrition policy, programs and environments for all people through development of public health nutrition leaders and collective action of members nationwide.