

Association of State Public Health Nutritionists – Board Meeting
June 12, 2020 11:30 am – 1:00 pm Eastern – 1-866-953-5945 with passcode: 892 5363#

Board of Directors					
Diane Golzynski (V)	P	Becky Adams (V)	P	Heather Harrison-Catledge (V)	P
Tiffani Grant (V)	P	Jill Lange (V)	P	Jennifer Dellaport (NV)	P
Robin Stanton (V)	P	Diane Peck (V)	P	Megan Hlavacek (V)	AL
Emily Bash (V)	P	Jacqueline Rios-Avila (V)	P	Melissa Lonsberry (NV)	P
Patricia Simmons (V)	P	Jennifer Young (V)	P	Elaine Russell (V)	P
		Charlene Garcia (NV)	P	Cheryl Hill (NV)	P
Members (NV)					
Susie Leo	P				
Mary Ann Ellsworth	P				
Consultants (NV)					
Karen Probert	P	Michelle Futrell	P	Sandy Perkins	P
Cyndi Atterbury	P	Shana Patterson	P	Emia Oppenheim	P

V = voting

NV = not voting

P = present

A = absent

AL = arrived late

LE = left early

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	<i>Timekeeper:</i>			
11:32	Call To Order	D. Golzynski		
11:33	Roll Call/Quorum	E. Bash	Quorum met with 13 voting members present.	
	Please notify Emily and Karen if you join late or leave early (Emily.bash@state.co.us and			

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	karen@asphn.org)			
11:35	1.0 Review Agenda			
	Approve agenda or amend then approve agenda	D. Golzynski	Motion (R. Stanton) / S (J. Young). Motion to approve amended agenda passed unanimously.	
11:38	2.0 Consent Agenda			
	<ol style="list-style-type: none"> 1. If requested, move items from consent agenda to action agenda or announcements sections 2. Approve consent agenda which includes approving all items in this section 		Motion (B. Adams) / S (H. Harrison-Catledge). Motion to approve consent agenda passed unanimously.	
	Minutes Approval – May 8, 2020	E. Bash		Minutes posted on HyperOffice
	ASPHN Member approval – 6 new Expanded member applications and 20 new Associate (11 Student) member applications			Applications posted on HyperOffice
	ASPHN Financial report	C. Atterbury		Pages 2 and 3
	ASPHN Annual Meeting report	C. Atterbury		Page 4
	ASPHN Management Model report	K. Probert		Page 5
	ASPHN Membership List Update report	K. Probert		Page 6
	ASPHN Strategic Plan Update	K. Probert		Page 7 plus Strategic Plan and Executive Summary Report posted on HyperOffice
	ASPHN Collaboration Committee	S. Patterson		Page 8

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	report			
	ASPHN Governance Committee report	D. Peck		Page 9
	ASPHN Membership Communication & Outreach Committee report	J. Lange and A. McGuigan		Pages 10 and 11
	ASPHN Policy Committee report	M. Futrell, J. Young, and M. Young		Pages 12 and 13
	MCH Nutrition Council Steering Committee report	S. Perkins and H. Harrison-Catledge		Page 14
	MCH Nutrition Training Grantees report	S. Perkins		Pages 15 and 16
	National Fruit and Vegetable Nutrition Council report	M. Hlavacek, M. Lonsberry, and S. Perkins		Page 17
	Obesity Prevention Nutrition Council Steering Committee report	S. Perkins and E. Russell		Page 18
	Children's Healthy Weight CollN report	S. Perkins		Pages 19 – 23
	Health Equity Internship Program report	S. Owens		Page 24 plus Health Equity Monthly report posted on HyperOffice
	CDC HOP Action Institute report	E. Oppenheim		Pages 25 and 26
	CDC-funded Pediatric Obesity mini-CollN report	E. Oppenheim		Pages 27 – 29
	WIC Developmental Monitoring report	A. Brown		Pages 30 and 31
	Partnership with ASU & ASPHN (Ad Hoc Project) report	T. Tagami		Page 32
	Breastfeeding Project/USBC Grant	M. Hagan		Pages 33 – 41

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	(Building Capacity to Increase Access to Breastfeeding Support)			
	Reference Materials file: Guidelines for How We Work Together, Basic Parliamentary Procedure for Motions, Board Member Directory, acronym list, 2018-2019 ASPHN Funding		Use during meeting	Materials posted on HyperOffice
11:40	3.0 Action Agenda			
	ASPHN statement from the Board of Directors regarding police brutality, systemic racism, and health inequities	J. Young and R. Stanton	Board discussion on equity as a priority, what ASPHN has done in the past to address equity, how to continue this as a priority going forward, and how to continue this discussion.	
	ASPHN Membership Communication & Outreach Committee report – half-year, half-price Associate membership fee	J. Lange and A. McGuigan	M/S (Membership Communication & Outreach Committee). Motion to approve a half-year, half-price Associate membership fee (\$25 per Associate member for members joining in July through December 2020) passed unanimously.	Page 42
	ASPHN Bylaws Committee and Governance Committee report – action regarding a student position on the Board of Directors	R. Stanton and D. Peck	M/S (Governance Committee). Motion to approve establishing an appointed, non-voting student position to the Board of Directors; this position would not count toward the 2-person limit per state for Board service passed unanimously. Motion (R. Stanton) / S (T. Grant). Motion to form an ad hoc committee to recommend a process to the	Pages 43 and 44

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
			<p>Board of Directors for selecting a student representative as well as any other rights and privileges conferred on this position passed unanimously.</p> <p>D. Peck, E. Bash, R. Stanton, and C. Garcia volunteered to serve on the ad hoc committee.</p>	
	<p>Aramark-American Heart Association Healthy for Life® project report – clarification on partnership with Aramark</p>	<p>S. Patterson and K. Probert</p>	<p>Discussion</p> <p>Motion (H. Harrison-Catledge) S (B. Adams)</p> <p>Motion to delay the approval of participation in the Healthy for Life® project until we receive additional information and clarification from the American Heart Association in regards to their relationship with Aramark passed unanimously.</p>	<p>Pages 45 and 46 plus AHA Presentation posted on HyperOffice</p>
	<p>5.0 Board Development</p>			
	<p><i>Dare to Lead</i>; discussion around the section - <i>Part Three: Braving Trust</i> (pp. 219 - 238)</p>	<p>S. Patterson</p>	<p>In the essence of time, Board Development was moved to July's Board Meeting.</p>	
<p>12:50</p>	<p>6.0 Announcements/Information Oral Reports</p>			
	<p>July Board time – Discuss transition, orientation and training ideas with new committee leaders. Consider</p>	<p>T. Grant</p>	<p>Discussion and decision</p> <p>Board decided to extend the</p>	<p>Page 47</p>

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	using GoToWebinar in July and involve incoming and outgoing Board members. Hold during the July 10 th Board Meeting or schedule another time?		length of the July 10 Board meeting to include time to discuss Officer transition, orientation, and training ideas.	
	2020 ASPHN Annual Meeting	C. Atterbury	Update	
	ASPHN Management Model	D. Golzynski	Update	Page 5
1:00	6.0 Agreement on summary bullet points for posting on the website			
	<ol style="list-style-type: none"> 1. Six Expanded membership applications approved. 2. Twenty Associate (eleven Student) membership application approved. 3. Motion to approve a half-year, half-price Associate membership fee (\$25 per Associate member for members joining in July through December 2020) passed unanimously. 4. Motion to approve establishing an appointed, non-voting student position to the Board of Directors; this position would not count toward the 2-person limit per state for Board service passed unanimously. 5. Motion to form an ad hoc committee to recommend a process to the Board of Directors for selecting a student representative as well as any other rights and privileges conferred on this position passed unanimously. 6. Motion to delay the approval of participation in the Healthy for Life[®] project until we receive additional information and clarification from the American Heart Association in regards to their relationship with Aramark passed unanimously. 7. Policy Committee actions on behalf of ASPHN since last board report: Signed-on in support on The American Heart Association urging Congress to reauthorize Transportation Alternatives Program’s (TAP) funding via a stimulus bill, an infrastructure package, or regular order in the context of current federal spending. 			
	PARKING LOT (Items for further follow-up):			
1:05	Adjourn	D. Golzynski		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

Mission: To strengthen nutrition policy, programs and environments for all people through development of public health nutrition leaders and collective action of members nationwide.