

Association of State Public Health Nutritionists – Board Meeting

August 14, 2020 11:30 am – 1:00 pm Eastern Time

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/662451221>

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United States: [+1 \(571\) 317-3122](tel:+15713173122)

Access Code: 662-451-221

Board of Directors					
Tiffani Grant (V)	P	Becky Adams (V)	A	Jennifer Dellaport (V)	P
Mary Ann Ellsworth (V)	P	Jill Lange (V)	P	Nikki Davenport (NV)	P
Diane Golzynski (V)	P	Diane Peck (V)	P	Melissa Lonsberry (V)	P
Emily Bash (V)	P	Susie Leo (V)	P	Danielle Conlon (NV)	P
Patricia Simmons (V)	LE	Jennifer Young (V)	P	Cheryl Hill (V)	P
		Charlene Garcia (NV)	P	Jillian Osborn (NV)	A
Members (NV)					
Heather Harrison-Catledge	AL	Emily Cervantez	P	Jamie Stang	P
Consultants (NV)					
Karen Probert	P	Michelle Futrell	P	Sandy Perkins	P
Cyndi Atterbury	P	Shana Patterson	P	Emia Oppenheim	A
Martha Hagen	A	Allison McGuigan	P		

V = voting

NV = not voting

P = present

A = absent

AL = arrived late

LE = left early

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	<i>Timekeeper:</i>			
11:32	Call To Order	T. Grant		
11:33	Roll Call/Quorum	E. Bash	Quorum met with 12 voting	

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			members present.	
	Please notify Emily and Karen if you join late or leave early (Emily.bash@state.co.us and karen@asphn.org)			
11:35	1.0 Review Agenda	T. Grant		
	Approve agenda or amend then approve agenda		Motion (D. Peck) / S (D. Golzynski). Motion to approve agenda passed unanimously.	
11:40	2.0 Consent Agenda			
	<ol style="list-style-type: none"> 1. If requested, move items from consent agenda to action agenda or announcements sections 2. Approve consent agenda which includes approving all items in this section 		Motion (E. Bash) / S (P. Simmons). Motion to approve consent agenda passed unanimously.	
	Minutes Approval – July 10, 2020	E. Bash		Minutes posted on HyperOffice
	ASPHN Member approval – 7 new Expanded member applications and 4 new Associate (1 Student) member applications			Applications posted on HyperOffice
	ASPHN Financial report	C. Atterbury		Pages 2 and 3
	ASPHN Committee Chair appointments	T. Grant		Pages 4 and 5
	ASPHN Communications Team report	J. Clepper		Pages 6 – 8
	ASPHN Governance Committee report	D. Peck		Page 9
	ASPHN Membership Communication & Outreach Committee <i>July</i> report	J. Lange and A. McGuigan		Pages 10 and 11 plus New Member Focus Group Analysis report posted on

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				HyperOffice
	ASPHN Membership Communication & Outreach Committee <i>August</i> report	J. Lange and A. McGuigan		Pages 12 and 13
	ASPHN Policy Committee report	M. Futrell, J. Young, and M. Young		Pages 14 and 15
	ASPHN Working Group for Student Representative Position	C. Garcia		Pages 16 – 18
	MCH Nutrition Council Steering Committee report	S. Perkins and J. Dellaport		Pages 19 and 20
	National Fruit and Vegetable Nutrition Council report	M. Lonsberry, D. Conlon, and S. Perkins		Page 21
	Collaboration with National Fruit and Vegetable Council – Mary Ann Ellsworth and Sandy Perkins	M. Ellsworth		Pages 22 and 23 plus interview findings and strategy session agenda posted on HyperOffice
	Status report on ASPHN cooperative agreement and contract funding	K. Probert		Pages 24 and 25
	Children’s Healthy Weight ColIN report	S. Perkins		Pages 26 and 27
	CDC DNPAO National Training, May 2021 report	M. Gaines		Page 28
	Health Equity Internship Program report	S. Owens		Page 29 plus Health Equity Monthly report posted on HyperOffice
	CDC HOP Action Institute report	E. Oppenheim		Pages 30 and 31
	CDC-funded Pediatric Obesity mini-ColIN report	E. Oppenheim		Pages 32 – 34 plus Evaluation report

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				posted on HyperOffice
	WIC Developmental Monitoring report	A. Brown		Pages 35 and 36
	WIC Safe Use Disinfectant Project report	K. Unland		Page 37
	Breastfeeding Project/USBC Grant (Building Capacity to Increase Access to Breastfeeding Support) report	M. Hagan		Pages 38 – 51
	ASTHO Community Health and Prevention Policy Committee report	B. Adams		Page 52
	United Fresh Produce Association report	M. Ellsworth		Page 53
	Reference Materials file: Guidelines for How We Work Together, Basic Parliamentary Procedure for Motions, Board Member Directory, acronym list, 2018-2019 ASPHN Funding		Use during meeting	Materials posted on HyperOffice
11:45	3.0 Board Development			
	Board Meetings – who, what, when, where, why, and how	K Probert	Review and ask questions K. Probert led a discussion and review of the Board of Directors structure and meeting organization and norms.	PDF entitled “Board meetings_Aug 2020” on HyperOffice
	Follow-up to “Meet a Colleague” homework – share experience of meeting new people	T. Grant	Report T. Grant led a report out of the meet a colleague activity. Board members shared highlights of their experiences.	
	Equity as a Priority – update and discuss	T. Grant and K.	Listen and Discuss	Pages 54 – 57

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	plans for projects, committees, and councils	Probert	T. Grant, K. Probert, and J. Dellaport facilitated a discussion and future planning on equity as a priority for ASPHN. Members provided input for further discussion.	
	Discuss plans for Board Development this 2020-2021 leadership year – options: continue book club (currently reading <i>Dare to Lead</i>), board member-led activities, committee- and council-led activities	All	Discuss and agree on a plan. T. Grant led a discussion on Board Development ideas for the 2020-2021 leadership year. Members shared their interested in continuing a book club with audio book option.	
12:30	4.0 Action Agenda			
	Guidelines for How We Work Together – review, revise if necessary, and approve	K. Probert for T. Grant	Motion (T. Grant) / S (S. Leo). Motion to approve the “Guidelines for How We Work Together” resource (Aug 2019 version) with the addition of the use of webcams during meetings when speaking passed unanimously.	Pages 58 and 59
12:45	5.0 Announcements/Information Oral Reports			
	Obesity Prevention Nutrition Council	S. Perkins and C.	Discuss	Page 60

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	Steering Committee report – Board member input on name and tagline	Hill	C. Hill sought feedback on a proposed name change and tagline of the Obesity Prevention Nutrition Council. Members provided input for consideration.	
	Continue to Meet Colleagues – new matches	T. Grant	Review T. Grant reminded members of the new meet a colleague assignments and to complete activity prior to the September Board meeting.	Page 61
12:55	6.0 Agreement on summary bullet points for posting on the website			
	<ol style="list-style-type: none"> 1. 7 Expanded membership applications approved. 2. 4 Associate (one Student) membership applications approved. 3. Motion to approve the “Guidelines for How We Work Together” resource (Aug 2019 version) with the addition of the use of webcams during meetings when speaking passed unanimously. 4. Policy Committee actions on behalf of ASPHN since last board report: <ul style="list-style-type: none"> • Signed-on to letter from the Laurie M. Tisch Center for Food, Education & Policy, Program in Nutrition, Department of Health & Behavior Studies Teachers College, Columbia University inviting addressed to the Food and Nutrition Service, U.S. Department of Agriculture. The letter encourages USDA to help school districts protect students from unhealthy food and beverage marketing in response to parents’ concerns that students are being exposed to food marketing for products through digital learning, that would be prohibited in physical classrooms. It also asks USDA to issue guidance clarifying that local wellness policy regulations apply to food and beverage marketing on school-issued digital devices, applications, and platforms that students are regularly required to use for schoolwork. • Signed-on to letter from TFAH’s updated letter addressed to U.S. House of Representatives Speaker Pelosi and Minority Leader McCarthy urging them to include The Improving Social Determinants of Health Act of 2020 			

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	<p>(H.R. 6561) in any further iterations of legislation to respond to the COVID-19 pandemic.</p> <ul style="list-style-type: none"> • Signed-on to letter from the Trust for America's Health (TFAH), Doctors for Change, Environment America, and Physicians for Social Responsibility of Arizona asking Congressional leaders to ensure that the U.S. Environmental Protection Agency continues to enforce laws that protect clean air and water during the COVID-19 pandemic. • Signed-on to letter from Carolyn Mullen, Sr. Vice President of Government Affairs & Public Relations at the Association of State and Territorial Health Officials (ASTHO). ASTHO is asking its affiliates to sign-on to ASTHO's letter (attached) addressed to congress in support of the Centers for Disease Control and Prevention (CDC). In the letter ASTHO expresses concerns over the White House moving to narrow the mission and scope of CDC. • Signed-on to NWA letter addressed to Speaker Pelosi, Majority Leader McConnell, Leader McCarthy, and Leader Schumer. The letter recommends any final legislative package that responds to the public health and economic crises include an extension of USDA waiver authority for WIC services through at least September 30, 2021 • Signed-on to The Federal Nutrition Research Advisory Group's signatory statement addressing the need for a national evaluation and strategy development for a new strengthened federal nutrition research effort. • Signed-on to USBC's letter addressed to Congress. The letter pushes for members of Congress to direct \$13 million to the Centers for Disease Control and Prevention Hospitals Promoting Breastfeeding program in the fiscal year (FY) 2021 Labor, Health and Human Services, Education, and Related Agencies bill. This funding level is critically needed to support the breastfeeding field to adapt lactation support services in the context of restraints imposed by the COVID-19 pandemic while continuing to build upon multi-year, multi-pronged initiatives that support breastfeeding families in maternity care settings, communities, and workplaces. • Signed-on to AHA and CSPI letter in support of the Pandemic Child Hunger Prevention Act which would provide free school meals to all children during the 2020-2021 school year as a response to the COVID-19 pandemic. • Signed-on in support of Representatives Frankel (D-FL), Bilirakis (R-FL), Dingell (D-MI) and Shalala (D-FL) bill <i>The Protecting the Health of America's Older Adults During COVID-19 and Beyond Act (H.R. 6935)</i>, to protect the health of older adults during and past the current crisis. The bill would create a program at CDC to support Age-Friendly Public Health Systems, and establish a National COVID-19 Resource Center for older adults. 			
	PARKING LOT (Items for further follow-up):			

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1:00	Adjourn	T. Grant		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

Mission: To strengthen nutrition policy, programs and environments for all people through development of public health nutrition leaders and collective action of members nationwide.