

Association of State Public Health Nutritionists – Board Meeting

September 11, 2020 11:30 am – 1:00 pm Eastern – 1-866-953-5945 with passcode: 892 5363# **(No video this month)**

Board of Directors					
Tiffani Grant (V)	P	Becky Adams (V)	AL	Jennifer Dellaport (V)	P
Mary Ann Ellsworth (V)	P	Jill Lange (V)	P	Nikki Davenport (NV)	A
Diane Golzynski (V)	P	Diane Peck (V)	P	Melissa Lonsberry (V)	P
Emily Bash (V)	P	Susie Leo (V)	P	Danielle Conlon (NV)	P
Patricia Simmons (V)	P	Jennifer Young (V)	P	Cheryl Hill (V)	P
		Charlene Garcia (NV)	P	Jillian Osborn (NV)	P
Members (NV)					
Consultants (NV)					
Karen Probert	P	Michelle Futrell	A	Sandy Perkins	P
Cyndi Atterbury	P	Shana Patterson	P	Emia Oppenheim	P
Martha Hagen	A	Allison McGuigan	P		

V = voting

NV = not voting

P = present

A = absent

AL = arrived late

LE = left early

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	<i>Timekeeper:</i>			
11:32	Call To Order	T. Grant		
11:33	Roll Call/Quorum	E. Bash	Quorum met with 12 voting members present.	
	Please notify Emily and Karen if you join late or leave early (Emily.bash@state.co.us and karen@asphn.org)			
11:35	1.0 Review Agenda	T. Grant		
	Approve agenda or amend then approve		Motion (E. Bash) / S (J.	

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	agenda		Dellaport). Motion to approve agenda passed unanimously.	
11:40	2.0 Consent Agenda			
	<ol style="list-style-type: none"> 1. If requested, move items from consent agenda to action agenda or announcements sections 2. Approve consent agenda which includes approving all items in this section 		Motion (D. Peck) / S (P. Simmons). Motion to approve consent agenda passed unanimously.	
	Minutes Approval – August 14, 2020	E. Bash		Minutes posted on HyperOffice
	ASPHN Member approval – 3 new Expanded member applications and 9 new Associate (5 Student) member applications			Applications posted on HyperOffice
	ASPHN Financial report	C. Atterbury		Pages 2 and 3
	ASPHN Fundraising Activity Committee	C. Garcia and T. Tagami		Pages 4 and 5
	ASPHN Strategic Plan Progress Report	K. Probert		Page 6 plus Strategic Plan report posted on HyperOffice
	ASPHN Communications Team report	J. Clepper		Pages 7-10
	ASPHN Collaboration Committee report	S. Patterson Holland		Page 11
	ASPHN Governance Committee report	D. Peck		Page 12
	ASPHN Policy Committee report	M. Futrell, J. Young, and M. Young		Page 13 plus Comments posted on HyperOffice
	MCH Nutrition Council Steering Committee report	S. Perkins and J. Dellaport		Pages 14 and 15
	National Fruit and Vegetable Nutrition Council report	M. Lonsberry, D. Conlon,		Page 16

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
		and S. Perkins		
	Children's Healthy Weight CoIIN report	S. Perkins		Page 17 plus Food Insecurity NPM posted on HyperOffice
	CDC DNPAO National Training, May 2021 report	M. Gaines		Page 18
	Health Equity Internship Program report	S. Owens		Page 19 plus Health Equity Monthly report posted on HyperOffice
	CDC-funded Pediatric Obesity mini-CoIIN report	E. Oppenheim		Pages 20 – 22
	CDC-funded ASPHN Farm to ECE Implementation Grant (FIG)	E. Oppenheim		Page 23
	CDC WIC Safe Use Disinfectant Grant report	K. Unland		Page 24
	WIC Developmental Monitoring report	A. Brown		Page 25
	Partnership Learning Community (PLC) report	S. Patterson Holland		Pages 26 and 27
	Breastfeeding Project/USBC Grant (Building Capacity to Increase Access to Breastfeeding Support) report	M. Hagan		Pages 28 – 41
	Reference Materials file: Guidelines for How We Work Together, Basic Parliamentary Procedure for Motions, Board Member Directory, acronym list, 2020-2021 ASPHN Funding		Use during meeting	Materials posted on HyperOffice ***New, updated materials***
11:45	3.0 Board Development			
	Meet a Colleague activity update – Did you meet someone new or learn something new about a colleague	T. Grant	Report T. Grant led a report out of	

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
			the meet a colleague activity. Board members shared highlights of their experiences.	
	<p><i>Leaders Eat Last: Why Some Teams Pull Together and Others Don't</i> By Simon Sinek</p> <ul style="list-style-type: none"> • 370 pages in 8 parts; part 1 is 25 pages • Is there a volunteer to lead a short discussion during the October board call for part 1? • Does the Board want to go through the book one part at a time, which would make the book last the year, or do people want to cover 2 parts a board meeting after October and move through the book more quickly? 	T. Grant	<p>Recruit a volunteer</p> <p>Discuss plan for moving through the book</p> <p>T. Grant asked the Board for their thoughts and ideas related to shared reading. Board members indicated an interest in breaking the book <i>Leaders Eat Last: Why Some Teams Pull Together and Others Don't</i> By Simon Sinek into 8 parts throughout the year followed by facilitated discussion at subsequent Board meetings. E. Bash volunteered to facilitate a discussion of the first part of the book during the next Board meeting.</p>	Page 42
12:00	4.0 Action Agenda			
	ASPHN equity statement report	K. Probert for equity work group	<p>Listen and discuss</p> <p>K. Probert, T. Grant, and E. Bash facilitated a discussion</p>	Pages 43 – 46

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			on ASPHN's draft equity statement. Some Board members provided input for further consideration and others will share thoughts in an upcoming survey.	
	Obesity Prevention Nutrition Council Steering Committee report	S. Perkins and C. Hill	Discuss C. Hill sought feedback on a proposed name and tagline change of the Obesity Prevention Nutrition Council. Board members provided input for consideration.	Page 47
12:40	5.0 Announcements/Information Oral Reports			
	End of Year Fundraising Event	C. Garcia	Discuss C. Garcia led the Board in a discussion on end of year fundraising. Board members provided input for consideration.	Pages 4 and 5
	See ASPHN proposal to Title V regarding the addition of a Food Insecurity National Performance Measure		Highlight	Food Insecurity NPM.pdf file on HyperOffice
	Meet a colleague	T. Grant	T. Grant reminded people there are new people to connect with before the October 9 th board meeting	Page 48
	This week Mary Ann Ellsworth, Michelle		Birthday wishes	

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	Futrell, and Tiffani Grant have birthdays			
12:55	6.0 Agreement on summary bullet points for posting on the website			
	<p>1. 3 Expanded membership applications approved.</p> <p>2. 9 Associate (five Student) membership applications approved.</p> <p>3. Policy Committee actions on behalf of ASPHN since last board report:</p> <ul style="list-style-type: none"> • Signed-on to Comments submitted by the National Drinking Water Alliance to USDA and HHS urging them to include strong and actionable recommendations on the importance of drinking water in place of sugar-sweetened beverages as they draft the 2020-2025 Dietary Guidelines for Americans. The comment also urges them to place a symbol for water on the MyPlate graphic • Signed-on the Federal Nutrition Research Advisory Group’s letter to the DGAC (via opt-out option) thanking them for their service on the DGA committee and calling for a national evaluation and strategy development for a new strengthened federal nutrition research effort. • Submitted comments/recommendations to USDA/HHS on behalf of ASPHN Re: 2020-2025 Dietary Guidelines Advisory Committee Final Report: Docket FNS-2019-0001. 			
	PARKING LOT (Items for further follow-up):			
1:00	Adjourn	T. Grant		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

Mission: To strengthen nutrition policy, programs and environments for all people through development of public health nutrition leaders and collective action of members nationwide.