

Association of State Public Health Nutritionists – Board Meeting

November 13, 2020 11:30 am – 1:00 pm Eastern

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/655194605>

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

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Access Code: 655-194-605

Board of Directors					
Tiffani Grant (V)	P	Becky Adams (V)	AL	Jennifer Dellaport (V)	AL
Mary Ann Ellsworth (V)	P	Jill Lange (V)	P	Nikki Davenport (NV)	P
Diane Golzynski (V)	A	Diane Peck (V)	P	Melissa Lonsberry (V)	P
Emily Bash (V)	P	Susie Leo (V)	P	Danielle Conlon (NV)	P
Patricia Simmons (V)	P	Jennifer Young (V)	P	Cheryl Hill (V)	P
		Charlene Garcia (NV)	P	Jillian Osborn (NV)	P
Members (NV)					
Heather Harrison-Catledge	P	Sarah Metcalf	AL		
Consultants (NV)					
Karen Probert	P	Michelle Futrell	P	Sandy Perkins	P
Cyndi Atterbury	P	Shana Patterson	P	Emia Oppenheim	AL
Martha Hagen	A	Allison McGuigan	P		

V = voting

NV = not voting

P = present

A = absent

AL = arrived late

LE = left early

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	<i>Timekeeper:</i>			

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
11:32	Call To Order	T. Grant		
11:33	Roll Call/Quorum	E. Bash	Quorum met with 11 voting members present.	
	Please notify Emily and Karen if you join late or leave early (Emily.bash@state.co.us and karen@asphn.org)			
11:35	1.0 Review Agenda	T. Grant		
	Approve agenda or amend then approve agenda		Motion (D. Peck) / S (C. Hill) Motion to approve agenda passed unanimously.	
11:40	2.0 Consent Agenda			
	1. If requested, move items from consent agenda to action agenda or announcements sections 2. Approve consent agenda which includes approving all items in this section		Motion (P. Simmons) / S (J. Young) Motion to approve consent agenda passed unanimously.	
	Minutes Approval – October 9, 2020	E. Bash		Minutes posted on HyperOffice
	ASPHN Member approval – 5 new Expanded member applications and 7 new Associate (4 Student) member applications			Applications posted on HyperOffice
	ASPHN Financial report	C. Atterbury		Pages 2 and 3
	ASPHN consultant contracts update report	K. Probert		Pages 4 and 5
	ASPHN Annual Meeting report	C. Atterbury		Page 6
	ASPHN Collaboration Committee report	S. Patterson		Pages 7 and 8
	ASPHN Governance Committee report	D. Peck		Page 9 plus Work

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
				Plan posted on HyperOffice
	ASPHN Membership Communication & Outreach Committee report	J. Lange, S. Leo and A. McGuigan		Pages 10 and 11 plus Work Plan posted on HyperOffice
	ASPHN Policy Committee report	M. Futrell, J. Young, and M. Young		Page 12
	Children's Healthy Weight Capacity Building Program report	S. Perkins		Pages 13 and 14
	Healthy Food, Active Communities Council (Formerly the Obesity Prevention Nutrition Council)	A. Brown, S. Perkins and C. Hill		Page 15
	MCH Nutrition Council Steering Committee report	S. Perkins and J. Dellaport		Pages 16 and 17
	MCH Nutrition Training Grantees report	S. Perkins		Pages 18 and 19
	National Fruit and Vegetable Nutrition Council report	M. Lonsberry, D. Conlon, A. Brown and S. Perkins		Page 20
	CDC DNPAO National Training, May 2021 report	M. Gaines		Page 21
	Health Equity Internship Program report	S. Owens		Page 22 plus Health Equity Monthly report posted on HyperOffice
	CDC-funded ASPHN 2021 Farm to ECE Capacity Building Grant (CABBAGE)	E. Oppenheim		Page 23
	CDC-funded ASPHN Farm to ECE Implementation Grant (FIG)	E. Oppenheim		Pages 24 and 25
	CDC-funded--Clean Away COVID report	K. Unland		Page 26

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	CDC-funded ASPHN Obesity Mini CoIIN report	E. Oppenheim		Pages 27 and 28
	Food Service Guidelines Collaborative report	Commonality, Inc.		Pages 29 and 30
	WIC Developmental Monitoring report	A. Brown		Pages 31 and 32
	Breastfeeding Project/USBC Grant (Building Capacity to Increase Access to Breastfeeding Support) report	M. Hagan		Pages 33 and 34 plus Evaluation Tracking Tool posted on HyperOffice
	AHA – Healthy For Life report	S. Patterson		Page 35
	National Alliance for Nutrition and Activity (NANA) report	C Garner		Page 36
	NOPREN Partnership report	S. Patterson		Pages 37 and 38
	Reference Materials file: Guidelines for How We Work Together, Basic Parliamentary Procedure for Motions, Board Member Directory, acronym list, 2020-2021 ASPHN Funding		Use during meeting	Materials posted on HyperOffice
	3.0 Board Development			
	<p>Leaders Eat Last: Why Some Teams Pull Together and Others Don't</p> <ul style="list-style-type: none"> • Danielle Conlon – December 11th <ul style="list-style-type: none"> ○ Part 3 (chapters 9 and 10) • Jennifer Dellaport – January 8th <ul style="list-style-type: none"> ○ Part 4 (chapters 11 and 12) • Cheryl Hill – February 12th <ul style="list-style-type: none"> ○ Part 5 (chapters 13 – 16) • Melissa Lonsberry – March 12th <ul style="list-style-type: none"> ○ Part 6 (chapters 17-21) • Diane Peck – April 9th <ul style="list-style-type: none"> ○ Part 7 (chapters 22-24) 	No facilitated discussion	Read Part 2, chapters 5-8 on your own	

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	<ul style="list-style-type: none"> • Becky Adams— July 9th, <ul style="list-style-type: none"> ○ Part 8 (chapters 25-27) 			
11:45	4.0 Action Agenda			
	Members Present— quick check of who is on the call	E. Bash		
	ASPHN Governance Committee update See file “11.13.20_ASPHN Governance Committee Overview.pdf” on HyperOffice	D. Peck	D. Peck led the Board in a discussion regarding recruitment of open Board positions.	Page 9 plus Governance Committee Overview file on HyperOffice
	ASPHN Bylaws report	K. Probert	<p>K. Probert led the Board in a discussion of the changes to the ASPHN bylaws.</p> <p>Motion (J. Dellaport) / S (B. Adams)</p> <p>Motion to approve adding language to ASPHN bylaws that permits the Board of Directors to appoint up to three non-voting directors passed unanimously.</p>	Pages 39 and 40
	ASPHN Policy Committee – approve Priority Issues Statement	M. Futrell, J. Young, and M. Young	<p>Motion to approve the ASPHN Priority Issues Statement that is included in the November 13, 2020 Board Packet was vetoed.</p> <p>Motion (D. Peck) / S (S. Leo)</p> <p>Motion to approve the ASPHN Priority Issues Statement with additional language passed</p>	Page 41 plus Priority Issues Statement post on HyperOffice

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			unanimously.	
	ASPHN Policy Committee – approve 3 updated appendices in the “ASPHN Guide for the Policy Committee”	M. Futrell, J. Young, and M. Young	Motion to approve the Policy Committee Priorities Watch List, Policy Committee Qualifying Questions, and Decision-Making Schematic flow chart included in the November 13, 2020 Board Packet passed unanimously.	Page 42 plus Policy Committee Priorities Watch List posted on HyperOffice
	ASPHN Midyear Meeting report	K. Probert and T. Grant	K. Probert and T. Grant led the Board in a discussion of the midyear meeting survey results and planning of the meeting agenda.	Pages 43 – 45
	5.0 Announcements/Information Oral Reports			
	Meet a Colleague activity – don’t forget to connect with a colleague and learn something new			Page 46
12:50	6.0 Agreement on summary bullet points for posting on the website			
	<ol style="list-style-type: none"> 1. 5 Expanded membership applications approved. 2. 7 Associate (four Student) membership applications approved. 3. The motion to approve adding language to ASPHN bylaws that permits the Board of Directors to appoint up to three non-voting directors passed unanimously. 4. The motion to approve the ASPHN Priority Issues Statement with additional language passed unanimously. 5. The motion to approve the Policy Committee Priorities Watch List, Policy Committee Qualifying Questions, and Decision-Making Schematic flow chart included in the November 13, 2020 Board Packet passed unanimously. 6. Policy Committee actions on behalf of ASPHN since last board report: <ul style="list-style-type: none"> • Signed-on to the Nemours organization’s letter addressed to the Presidential Election 2020 Winner; asking for the establishment of a White House Office on Children and Youth and a White House Conference on Children and 			

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	<p>Youth. The goal is to promote long-term racial, ethnic and socioeconomic equity by elevating the needs of children, youth, and their families.</p> <ul style="list-style-type: none"> Signed-on to the American Institute for Cancer Research’s letter addressed to Secretary Perdue (USDA) and Secretary Azar (HHS) expressing support for the Dietary Guidelines Advisory Committee’s conclusion that there is sufficient evidence to support decreasing the amount of alcohol consumed by men from two to one drink per day. 			
	PARKING LOT (Items for further follow-up):			
12:55	Adjourn	T. Grant		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

Mission: To strengthen nutrition policy, programs and environments for all people through development of public health nutrition leaders and collective action of members nationwide.