

Association of State Public Health Nutritionists – Board Meeting

January 8, 2021 11:30 am – 1:00 pm Eastern

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/714395669>

You can also dial in using your phone.

United States: [+1 \(872\) 240-3212](tel:+18722403212)

Access Code: 714-395-669

Board of Directors					
Tiffani Grant (V)	P	Becky Adams (V)	P	Jennifer Dellaport (V)	P
Mary Ann Ellsworth (V)	P	Jill Lange (V)	P	Nikki Davenport (NV)	P
Diane Golzynski (V)	AL	Diane Peck (V)	P	Melissa Lonsberry (V)	AL
Emily Bash (V)	P	Susie Leo (V)	P	Danielle Conlon (NV)	AL
Patricia Simmons (V)	P	Jennifer Young (V)	P	Cheryl Hill (V)	P
		Charlene Garcia (NV)	A	Jillian Osborn (NV)	P
Members (NV)					
Takako Tagami	P	Sarah Metcalf	P	Heather Harrison-Catledge	P
Consultants (NV)					
Karen Probert	P	Michelle Futrell	P	Sandy Perkins	P
Cyndi Atterbury	LE	Shana Patterson	P	Emia Oppenheim	P
Martha Hagen	A	Allison McGuigan	P	Mim Gains	P

V = voting

NV = not voting

P = present

A = absent

AL = arrived late

LE = left early

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	<i>Timekeeper:</i>			
11:32	Call To Order	T. Grant		
11:33	Roll Call/Quorum	E. Bash	Quorum met with 12 voting	

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
			members present.	
	Please notify Emily and Karen if you join late or leave early (Emily.bash@state.co.us and karen@asphn.org)			
	2021 New Year Icebreaker Activity. Think of a positive word that starts with the first letter of your first name. Share your word, listen to the other words, and carry all the words with you into this new year. Tiffani will lead this icebreaker activity.			
11:45	1.0 Review Agenda	T. Grant		
	Approve agenda or amend then approve agenda		Motion (C. Hill) / S (E. Bash) Motion to approve agenda passed unanimously.	
11:50	2.0 Consent Agenda			
	1. If requested, move items from consent agenda to action agenda or announcements sections 2. Approve consent agenda which includes approving all items in this section		Motion (P. Simmons) / S (J. Dellaport) Motion to approve consent agenda passed unanimously.	
	Minutes Approval – December 11, 2020	E. Bash		Minutes posted on HyperOffice
	ASPHN Member approval – 7 new Expanded member applications and 1 new Associate (1 Student) member applications			Applications posted on HyperOffice
	ASPHN Financial report	C. Atterbury		Pages 2 and 3
	ASPHN Dues Collection report	C. Atterbury and A. McGuigan		Pages 4 and 5
	ASPHN Collaboration Committee report	S. Patterson		Pages 6 and 7

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	ASPHN Leadership/Growing ASPHN Leaders Evaluation Summary	S. Patterson		Page 8 plus class schedule posted on HyperOffice
	ASPHN Membership Communication & Outreach Committee report	J. Lange, S. Leo, and A. Brown		Pages 9 and 10
	ASPHN Policy Committee report	M. Futrell, J. Young, and M. Young		Pages 11 and 12 plus ASPHN comments posted on HyperOffice
	Healthy Food, Active Communities Council report	A. Brown and C. Hill		Page 13
	MCH Nutrition Council Steering Committee report	S. Perkins and J. Dellaport		Pages 14 and 15
	MCH Nutrition Training Grantees report	S. Perkins		Pages 16 and 17
	National Fruit and Vegetable Nutrition Council report	M. Lonsberry, D. Conlon, M. Hlavacek, and A. Brown		Page 18
	CDC DNPAO National Training, May 2021 report	M. Gaines		Page 19
	Health Equity Internship Program report	S. Owens		Page 20 plus Health Equity Monthly report posted on HyperOffice
	CDC-funded ASPHN 2021 Farm to ECE Capacity Building Grant (CABBAGE)	E. Oppenheim		Page 21
	CDC-funded ASPHN Farm to ECE Implementation Grant (FIG)	E. Oppenheim		Pages 22 and 23
	CDC-funded ASPHN Obesity Mini CoIN	E.		Pages 24 and 25

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	report	Oppenheim		
	WIC Developmental Monitoring report	A. Brown		Pages 26 and 27
	AHA – Healthy For Life report	S. Patterson		Page 28
	Appalachian State University report	T. Tagami and M. Barth		Page 29
	National Fruit and Vegetable Alliance report	M. Ellsworth		Pages 30 – 32
	Reference Materials file: Guidelines for How We Work Together, Basic Parliamentary Procedure for Motions, Board Member Directory, acronym list, 2020-2021 ASPHN Funding		Use during meeting	Materials posted on HyperOffice
11:55	3.0 Board Development			
	<p><i>Leaders Eat Last: Why Some Teams Pull Together and Others Don't</i> - Part 4 (chapters 11 and 12)</p> <ul style="list-style-type: none"> • Cheryl Hill – February 12th <ul style="list-style-type: none"> ○ Part 5 (chapters 13 – 16) • Melissa Lonsberry – March 12th <ul style="list-style-type: none"> ○ Part 6 (chapters 17-21) • Diane Peck – April 9th <ul style="list-style-type: none"> ○ Part 7 (chapters 22-24) • Becky Adams – July 9th, <ul style="list-style-type: none"> ○ The book will be finished, so Becky can decide what she'd like to do! 	J. Dellaport	J. Dellaport led the Board in a discussion of Part 4 of <i>Leaders Eat Last: Why Some Teams Pull Together and Others Don't</i> .	Leaders Eat Last posted on HyperOffice
12:15	4.0 Action Agenda			
	Members Present – quick check of who is on the call	E. Bash		
	Drawdown Policy – request approval of an update to the timing of drawing down approved grant funds	K. Probert for C. Atterbury	Motion (D. Golzynski) / S (P. Simmons)	Pages 33 and 34

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
			Motion to approve the revised drawdown policy approved unanimously.	
	2021 Budget – request to approve	C. Atterbury	<p>Motion (D. Peck) / S (D. Golzynski)</p> <p>Motion to approve the ASPHN budget for 2021 as presented passed unanimously.</p>	Draft budget sent under separate cover
	National Fruit and Vegetable Alliance report – request support to assess feasibility of ASPHN hosting a virtual mini-symposium	M. Ellsworth	<p>Motion (J. Dellaport) / S (D. Peck)</p> <p>Motion to approve up to \$10,000 of unrestricted funds to assess the feasibility for ASPHN to host a virtual event such as a mini-symposium or call to action to re-ignite interest in making fruit and vegetable consumption a national priority passed unanimously.</p>	Pages 35 and 36
	Midyear Meeting agenda – decide on dates and prioritize topics	T. Grant and K. Probert	<p>Discussion</p> <p>T. Grant led a discussion related to the 2021 ASPHN Mid-Year Meeting including prioritizing topics on leadership, equity and inclusion, and association updates, as well as, selecting dates.</p>	Pages 37 and 38
12:50	5.0 Announcements/Information Oral Reports			

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	Appalachian State University report – request for volunteers	T. Tagami	T. Tagami asked the Board for suggestions and volunteers to provide an ASPHN presentation to ASU students and program directors.	Page 29
	Meet a Colleague			Pages 39 and 40
12:55	6.0 Agreement on summary bullet points for posting on the website			
	<p>1. 7 General membership applications approved.</p> <p>2. 1 Associate (Student) membership applications approved.</p> <p>3. Motion to approve the revised drawdown policy approved unanimously.</p> <p>4. Motion to approve the ASPHN budget for 2021 as presented passed unanimously.</p> <p>5. Motion to approve up to \$10,000 of unrestricted funds to assess the feasibility for ASPHN to host a virtual event such as a mini-symposium or call to action to re-ignite interest in making fruit and vegetable consumption a national priority passed unanimously.</p> <p>6. Policy Committee actions on behalf of ASPHN since last board report: <u>Signed-on to:</u></p> <ol style="list-style-type: none"> 1. The Association of Maternal & Child Health Programs’ (AMCHP) letter addressed to the bipartisan leadership of the U.S. House of Representatives and U.S. Senate urging passage of the <i>Maternal Health Quality Improvement Act</i> (H.R. 4995) and the <i>Helping MOMS Act of 2020</i> (H.R. 4996) this year. 2. The Transportation for America’s sign-on letter supporting priorities related to user safety, connectedness, and biking and walking infrastructure in the next long-term transportation bill. 3. The National WIC Association’s letter addressed to President-Elect Biding requesting an extension of 60 days on the comment period for the Food and Nutrition Service’s (FNS) proposed rule entitled: “Restoration of Milk, Whole Grains, and Sodium Flexibilities” (85 FR 75241). The proposal would reinstitute the school nutrition changes on sodium, whole grains, and flavored milk (83 FR 63775, December 12, 2018). <p><u>Submitted comments</u> to the U.S. Department of Agriculture in response to Request for Comments, Docket No. FNS-2020-0038 Restoration of Milk, Whole Grains, and Sodium Flexibilities.</p>			
	PARKING LOT (Items for further follow-up):			
1:00	Adjourn	T. Grant		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

Mission: To strengthen nutrition policy, programs and environments for all people through development of public health nutrition leaders and collective action of members nationwide.