Association of State Public Health Nutritionists – Board Meeting

August 12, 2022 11:30 am – 1:00 pm Eastern

Join Zoom
Meeting https://us06web.zoom.us/j/84171871937?pwd=TFN6WldHL0lzSGt6STdBeFFHQkRDdz09

Join by phone: 1 346 248 7799
Meeting ID: 841 7187 1937
Passcode: 689302

August 2022 Board Meeting Packet

Board of Directors					
Jamie Stang (V)	P	Helen Brown (V)	P	Angel Cunningham (V)	P/LE
Becky Adams (V)	P	Cheryl Hill (V)	A	Emily Brinkman (NV)	P
Mary Ann Ellsworth (V)	P	Susie Leo (V)	AL	Tanya O'Connor (V)	P
Emily Bash (V)	P	Emily Moree (V)	A	Jami Lee-Rokala (NV)	P
Denise Chapel (V)	P/LE	Chris Mornick (V)	P	Teresia Mbogori (V)	P
		Andile Mkhonta (NV)	A	Alison Patrick (NV)	P/LE
Members (NV)					
Takako Tagami	P	Heather Harrison-Catledge	P		
Consultants (NV)					
Karen Probert	P	Michelle Futrell	P	Sandy Perkins	P
Cyndi Atterbury	AL	Shana Patterson Holland	P	Emia Oppenheim	P
Martha Hagen	A	Allison McGuigan	A	Mim Gaines	P
Diane Golzynski	P/LE	Samara Sterling	A	Amber Brown	P

V = voting
NV = not voting
P = present
A = absent
AL = arrived late
LE = left early

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	Timekeeper:			
11:32	**Call To Order**	J. Stang		
11:33	**Roll Call/Quorum**	E. Bash	Quorum met with 11	

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
			voting members present.	
	Please notify Emily and Karen if you join late or leave early (Emily.bash@state.co.us and karen@asphn.org)			
11:35	**1.0 Review Agenda**	J. Stang		
	Approve agenda or amend then approve agenda		Motion (D. Chapel) S / (S. Leo) Motion to approve revised agenda with White House Conference announcement passed unanimously.	
11:40	**2.0 Consent Agenda**			
	1. If requested, move items from consent agenda to action agenda or announcements sections 2. Approve consent agenda which includes approving all items in this section		Motion (E. Bash) S / (B. Adams) Motion to approve consent agenda passed unanimously.	August Board Packet
	Minutes Approval – July 8, 2022	E. Bash		July Draft Minutes
	ASPHN Member approval 2 new General member applications and 5 new Associate member applications in August • August Packet of New Members			
	ASPHN Governance Committee • Peggy Leung-Strle resigned as a Governance Committee member as she has taken a job with USDA			

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	effective July 15, 2022.			
	ASPHN Financial report	C. Atterbury		Pages 2 and 3
	2018-2023 CDC-CSTLTS Cooperative Agreement. Title: Category B: Public Health Nutritionists	D. Golzynski		Pages 4 and 5
	ASPHN Committee Chair Appointments report	J. Stang		Pages 6 and 7
	ASPHN Annual Meeting Planning Committee report	C. Atterbury		Page 8
	ASPHN Collaboration Committee report	S. Patterson Holland		Page 9
	ASPHN Membership Communication & Outreach Committee report	S. Leo, H. Brown, A. Brown, and A. McGuigan		Pages 10 and 11
	ASPHN Policy Committee report	C. Mornick, J. Young, and M. Futrell		Pages 12 and 13 plus Citizen Petition
	ASPHN Student Board Position report	M. Gaines		Page 14
	Children's Healthy Weight Capacity Building Program report	S. Perkins		Pages 15 and 16 plus ASPHN AMCHP WH Partner Convening document
	Healthy Food, Active Communities Council report	J. Osborn, T. Mbogori, A. Patrick, and A. Brown		Page 17
	MCH Nutrition Council Steering Committee report	S. Perkins and N. Davenport		Pages 18 and 19
	National Fruit and Vegetable Nutrition Council report	T. O'Connor, J. Rokala, and A. Brown		Page 20
	Health Equity Internship Program report	S. Owens		Pages 21 and 22 plus Health Equity Monthly report

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	CDC-funded ASPHN 2021 Farm to ECE Capacity Building Grant (CABBAGE) report	E. Oppenheim		Pages 23 and 24
	CDC-funded ASPHN Farm to ECE Implementation Grant (FIG)	E. Oppenheim		Pages 25 – 27
	CDC Funded- DNPAO Nutrition and Physical Activity Traineeship	M. Gaines		Page 28
	WIC Developmental Monitoring Program ("Learn the Signs. Act Early." LTSAE) report	A. Brown		Pages 29 and 30
	Breastfeeding Project report	M. Hagan		Pages 31 – 33
	International Fresh Produce Association report	M. Ellsworth		Page 34
	National Fruit and Vegetable Consumption Coalition report	M. Ellsworth		Page 35
	NOPREN Partnership report	S. Patterson Holland		Pages 36 and 37
	Reference Materials file: Guidelines for How We Work Together, Basic Parliamentary Procedure for Motions, Board Member Directory, acronym list, 2021-2022 ASPHN Funding, and Budget		Use during meeting	Reference Materials
11:45	**3.0 Board Development**			
	Getting to know each other – round robin with name, work position, and if you were a fruit or vegetable what would you be and why	J. Stang	Introductions J. Stang led a board development activity of introductions for new and returning Board members.	List of 2022-2023 board members
12:10	**4.0 Action Agenda**			
	Members Present—quick check of who is in the meeting	E. Bash		
	Guidelines for How We Work Together –	J. Stang	Motion (A. Cunningham)	Pages 38 and 39 plus

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	review and approve or review and propose amendments		S / (H. Brown) Motion to approve the revised "Guidelines for How We Work Together" with the addition of "leave the names behind" passed unanimously.	Guidelines for How We Work Together
	Fruit & Vegetable Nutrition Council – council representative vacancy on Governance Committee	A. Brown	Motion (E. Bash) S / (B. Adams) Motion to approve the nomination of Emily Mattern to the Governance Committee to fulfill the National Fruit & Vegetable Council vacancy during the 2022-2023 leadership year passed unanimously.	Page 40
	MCH Nutrition Council – proposed policy and procedure to temporarily appoint MCH Nutrition Council liaisons when the required steps are not achievable.	S. Perkins, A. Cunningham, and N. Davenport	Motion (A. Cunningham) S / (S. Leo) Motion to approve the "MCH Nutrition Council Liaison" policy and procedure as presented by the MCH Nutrition Council Steering Committee passed unanimously.	Pages 41 – 43

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	Membership Communication & Outreach Committee – proposed reduced membership fee for retired individuals	A. Brown, S. Leo, and H. Brown	Motion (H. Brown) S / (MA. Ellsworth) Motion to approve $25 fee for retired individuals who join as an Associate Member passed unanimously.	Pages 44 and 45
12:35	**5.0 Announcements/Information Oral Reports**			
	September 9, 2022 board meeting – no change to the start time	J. Stang	Notice Meeting will start at regular time with plan for B. Adams to facilitate the remainder of the meeting.	
	2023-2028 Strategic Plan progress report	J. Stang and K. Probert	Update J. Stang provided an update on the Strategic Plan meetings. Meetings will be held virtually for 8-10 hours over three consecutive days in November.	Page 46
	Student Selection Ad Hoc Committee	E. Bash	Recruit volunteers E. Bash called for volunteers to join an ad hoc committee for selecting a new student	Page 14

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
			board member.	
	Collaboration Committee – review the scope and purpose of ASPHN Liaisons	S. Patterson	Overview S. Patterson provided a review of the scope and purpose of ASPHN Liaisons. There are currently 20 ASPHN Liaisons working to represent and link ASPHN to a partner or collaboration.	Partnerships and Collaborations Liaison Responsibilities
	Announcement on White House Conference on Hunger, Nutrition, and Health	K. Probert	Announcement K. Probert shared that the White House is encouraging organizations to make big and bold commitments. ASPHN may want to consider making a commitment. K. Probert called for Board members to volunteer to brainstorm an ASPHN commitment before the next Board meeting in September.	
12:55	**6.0 Agreement on summary bullet points for posting on the website**			
	1. Two General membership applications approved. 2. Five Associate member applications approved.			

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	3. Motion to approve the revised "Guidelines for How We Work Together" with the addition of "leave the names behind" passed unanimously. 4. Motion to approve the nomination of Emily Mattern to the Governance Committee to fulfill the National Fruit & Vegetable Council vacancy during the 2022-2023 leadership year passed unanimously. 5. Motion to approve the "MCH Nutrition Council Liaison" policy and procedure as presented by the MCH Nutrition Council Steering Committee passed unanimously. 6. Motion to approve $25 fee for retired individuals who join as an Associate Member passed unanimously. 7. Policy Committee actions on behalf of ASPHN since last board report: • Signed-on in support of the **Trust for America's Health (TFAH)** letter requesting funding for the program of $153 million, which would enable the Social Determinants of Health (SDOH) program planning grants to expand to every state and territory. This increase in funding would generate additional research opportunities for SDOH interventions and allow grantees to begin implementing their plans. This letter is similar to the support letter from last year. • Signed-on in support of the **FoodCorps Team's** letter urging President Biden to make food education and school meals for all a priority for the Conference • Signed-on to the **National Alliance for Nutrition and Physical Activity (NANA)** Steering Committee letter addressed to President Biden and Ambassador Rice; applauding the Biden-Harris Administration's plan to convene a White House Conference on Hunger, Nutrition, and Health White House Conference. • Signed-on in support of the **Center for Science in the Public Interest (CSPI)** citizen petition filed by CSPI and the Philadelphia Department of Public Health, that calls on the FDA to make it easier for states and localities to seek exemptions from federal food labeling laws • Signed-on to the **NANA Steering Committee** letter *Recommendations for the Healthy Food Incentive Fund* addressed to the to US Department of Agriculture: • Signed-on to a **Center for Science in the Public Interest (CSPI) and Friends of the Earth** letter addressed to the White House Conference on Hunger, Nutrition, and Health coordinating team recommending the strategy to end hunger and increase healthy eating physical activity by 2030 include an executive order to require implementation of the Food Service Guidelines for Federal Facilities (FSG) in all federally owned and operated facilities and establish comprehensive, values-driven food procurement standards for federal agencies. • Signed-on to the U.S. Breastfeeding Committee policy teams letter urging members of congress to support			

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	funding for the Centers for Disease Control and Prevention Hospitals Promoting Breastfeeding program which helps subsidize critical initiatives championing breastfeeding families. • Joined as a signer on the citizen petition for the FDA to adopt a mandatory, nutrient-specific, interpretive front-of-package nutrition labeling system for all packaged foods sold in the U.S.			
	PARKING LOT (Items for further follow-up):			
1:00	**Adjourn**	J. Stang		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

Mission: To strengthen nutrition policy, programs and environments for all people through development of public health nutrition leaders and collective action of members nationwide.