Association of State Public Health Nutritionists – Board Meeting
June 11, 2023 10:50 am – 11:20 pm Mountain Time

Meeting Room: Capitol Peak on the 38th floor of the Grant Hyatt Denver on Welton Street

Join Zoom
Meeting https://us06web.zoom.us/j/84171871937?pwd=TFN6WIdHL0lzSGt6STdBeFFHQkRDdz09

June 11, 2023 Meeting Materials

Join by phone: 1 346 248 7799
Meeting ID: 841 7187 1937
Passcode: 689302

Jamie Stang (V)	A	Cheryl Hill (V)	P	Angel Cunningham (V)	P
Becky Adams (V)	P	Susie Leo (V)	A	Sa'Nealdra Wiggins (NV)	P
Mary Ann Ellsworth (V)	P	Emily Moree (V)	A	Tanya O'Connor (V)	P
Emily Bash (V)	A	Chris Mornick (V)	A	Jami Rokala (NV)	P
Denise Chapel (V)	P	Charlene Epps (NV)	P	Teresia Mbogori (V)	P
Helen Brown (V)	A	Andile Mkhonta (NV)	A	Alison Patrick (NV)	P
Members (NV)					
Barbara Ann Hughes	A	Narissa Scales	P	Emily Mattern	P
Melissa Lonsberry	P	Julie Sundermann	P	Steven Ortiz	P
Gbadebo Odularu	P	Abby Gold	P	Dorcas Mukigi	P
Christine Sasse	P				
Consultants (NV)					
Karen Probert	P	Michelle Futrell	P	Sandy Perkins	P
Cyndi Atterbury	A	Shana Patterson Holland	P	Emia Oppenheim	A
Martha Hagen	A	Teresa Jones	P	Mim Gaines	P
Diane Golzynski	P	Samara Sterling	A	Amber Brown	A
Phyllis Allen	A	Brian Gilchrist	P	Kristen Hernandez	P
Joyce Hall	P	Steve Owens	P	Terriyanna Bailey	P

V = voting
NV = not voting

P = present
A = absent

AL = arrived late
LE = left early

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	Timekeeper:			
10:50	**Call To Order**	B. Adams		
	Reminder of who can make motions and vote (K. Probert)			
10:52	**Roll Call/Quorum**	C. Epps	Quorum met with 8 voting members present.	
	Please notify Emily and Karen if you join late or leave early (Emily.bash@state.co.us and karen@asphn.org)			
10:53	**1.0 Review Agenda**	B. Adams		
	Approve agenda or amend then approve agenda		Motion (C. Hill) / S(M.A. Ellsworth) Motion to approve agenda passed unanimously.	
10:55	**2.0 Consent Agenda**			
	1. If requested, move items from consent agenda to action agenda or announcements sections 2. Approve consent agenda which includes approving all items in this section		Motion (C. Hill) / S (A. Cunningham) Motion to approve consent agenda passed unanimously.	June Board Packet
	Minutes Approval – May 12, 2023	E. Bash		May Draft Minutes
	ASPHN Member Approval 4 new Associate (3 Students) member and 9 new General member applications • June Packet			

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	ASPHN Financial report	C. Atterbury		Pages 2 and 3
	ASPHN Collaboration Committee report	S. Patterson Holland and C. Hill		Page 4
	ASPHN Governance Committee report	H. Brown and A. Phipps		Page 5
	ASPHN Membership Communication & Outreach Committee report	S. Leo and A. Brown		Pages 6 and 7
	ASPHN Policy Committee report	C. Mornick, E. Moree, and M. Futrell		Page 8
	ASPHN Student Selection Committee	M. Gaines		Page 9
	Healthy Food, Active Communities Council report	J. Osborn, T. Mbogori, A. Patrick, and A. Brown		Page 10
	MCH Nutrition Council Steering Committee report	S. Perkins, S. Wiggins and A. Cunningham		Page 11
	MCH Nutrition Training Grantees report	S. Perkins		Pages 12 and 13
	National Fruit and Vegetable Nutrition Council report	T. O'Connor, J. Rokala, and A. Brown		Page 14
	Health Equity Internship Program report	S. Owens		Page 15 plus Health Equity Monthly report
	CDC Funded- DNPAO Nutrition and Physical Activity Traineeship	T. Jones and M. Gaines		Page 16
	WIC Developmental Monitoring Program ("Learn the Signs. Act Early." LTSAE) report	A. Brown		Pages 17 and 18
	ASTHO Community Health and Prevention Policy Committee	B. Adams		Page 19
	Breastfeeding Project report	M. Hagen		Pages 20-21
	NSSRI report	C. Sasse		Page 22
	Reference Materials file: Guidelines for How We Work Together, Basic		Use during meeting	Reference Materials

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	Parliamentary Procedure for Motions, Board Member Directory, acronym list, 2021-2022 ASPHN Funding, and Budget			
	3.0 Board Development			
	None during the board meeting			
11:00	**4.0 Action Agenda**			
	Unrestricted funds request	K. Probert	Motion (A. Cunningham) / S (T. O'Connor) Motion to approve $2,565.07 of unrestricted funds to cover time and travel costs incurred by Cynthia Atterbury of MECA Consulting, LLC to help select a hotel and meeting space venue for the CDC-DNPAO 2024 National Training passed unanimously.	Pages 23 and 24
11:10	**5.0 Announcements/Information Oral Reports**			
	Annual Meeting Numbers	C. Atterbury	Update	
	Board member photo and Meet the Leadership event	K. Probert	Reminder	
11:15	**6.0 Agreement on summary bullet points for posting on the website**			

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	1. Four new Associate member applications approved. 2. Nine General membership applications approved. 3. Motion to approve $2,565.07 of unrestricted funds to cover time and travel costs incurred by Cynthia Atterbury of MECA Consulting, LLC to help select a hotel and meeting space venue for the CDC-DNPAO 2024 National Training passed unanimously. 4. Policy Committee actions on behalf of ASPHN since last board report: • Submitted comments on behalf of ASPHN to the USDA/FNS on Proposed Rule: Child Nutrition Programs: Community Eligibility Provision-Increasing Options for Schools (FNS-2022-0044). • Submitted comments on behalf of ASPHN to the USDA on Proposed Rule: FNS-2022-0043, Child Nutrition Programs – Revisions to Meal Patterns Consistent with the 2020 Dietary Guidelines for Americans Sign-Ons: 1. Signed-on in support of Reps. Omar, McGovern, and Moore collaboration with Sen. Sanders, Gillibrand, and Heinrich to reintroduce the Universal School Meals Program Act 2. Signed on in support of the NANA Steering Committee's statement detailing the science-based process of WIC and School Foods in anticipation of potential Congressional restrictions this appropriations cycle. 3. Signed on in support of the Coalition on Human Needs' organizational letter addressed to Congress advocating for a responsible approach to the federal budget and against cuts to SNAP, Medicaid, and TANF. 4. Signed on to the Alliance to End Hunger and the National WIC Association's letter addressed to Patricia Bailey, Chief, WIC Vendor and Technology Branch Policy Division, Supplemental Nutrition and Safety Programs, FNS,USDA supporting the Proposed Rule: Special Supplemental Nutrition Program for Women, Infants, and Children (WIC): Online Ordering and Transactions and Food Delivery Revisions to Meet the Needs of a Modern, Data-Driven Program RIN 0584-AE85; FNS-2022-0015			
	PARKING LOT (Items for further follow-up):			
11:20	**Adjourn**	B. Adams		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

Mission: To strengthen nutrition policy, programs and environments for all people through development of public health nutrition leaders and collective action of members nationwide.