

Association of State Public Health Nutritionists – Board Meeting

September 8, 2023 11:30 am – 1:00 pm Eastern

Join Zoom Meeting <https://us06web.zoom.us/j/84171871937?pwd=TFN6WldHL0lzSGt6STdBcFFHQkRDdz09>

Join by phone: 1 346 248 7799

Meeting ID: 841 7187 1937

Passcode: 689302

[September 2023 Board Packet](#)

Becky Adams (V)	P	Cheryl Hill (V)	A	Jamie Rokala (V)	P
Melissa Lonsberry (V)	P	Narissa Scales (V)	AL	Gbadebo Odularu (NV)	A
Jamie Stang (V)	A	Susie Leo (V)	P	Sa'Nealdra Wiggins (V)	P
Emily Bash (V)	P	Chris Mornick (V)	P	Steven Ortiz (NV)	P
Denise Chapel (V)	P	Charlene Epps (NV)	A	Allison Patrick (V)	P
Tiffani Grant (V)	P	Emilie Holloway (NV)	P	Abby Gold (NV)	P
Members (NV)					
Amy Imler	P	Heather Harrison-Catledge	P	Emily Mattern	P
Barbara Ann Hughes	P				
Consultants (NV)					
Karen Probert	A	Michelle Futrell	P	Sandy Perkins	P
Cyndi Atterbury	P	Shana Patterson Holland	P	Emia Oppenheim	P
Martha Hagen	A	Teresa Jones	P	Mim Gaines	P
Diane Golzynski	AL	Samara Sterling	A	Amber Brown	A

V = voting

NV = not voting

P = present

A = absent

AL = arrived late

LE = left early

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	<i>Timekeeper:</i>			
11:32	Call To Order	B. Adams		
11:33	Roll Call/Quorum	E. Bash	Quorum met with 10 voting members present.	

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	Please notify Emily and Karen if you join late or leave early (Emily.bash@state.co.us and karen@asphn.org)			
11:35	1.0 Review Agenda	B. Adams		
	Approve agenda or amend then approve agenda		Motion (A. Patrick) / S (J. Rokala) Motion to approve agenda passed unanimously.	
11:40	2.0 Consent Agenda			
	1. If requested, move items from consent agenda to action agenda or announcements sections 2. Approve consent agenda which includes approving all items in this section		Motion (E. Bash) / S (D. Chapel) Motion to approve consent agenda passed unanimously.	September Board Packet
	Minutes Approval – August 11, 2023	C. Epps		August Draft Minutes
	ASPHN Member Approval 22 new Associate (21 Student) member and 2 new General member applications ? September Packet #1 ? September Packet #2			
	ASPHN Financial report	C. Atterbury		Pages 2 and 3
	ASPHN Membership Communication & Outreach Committee report	S. Leo and A. Brown		Page 4
	ASPHN Policy Committee report	C. Mornick, E. Moree, and M. Futrell		Pages 5 and 6
	ASPHN Student Engagement Workgroup report	M. Gaines		Page 7
	Children’s Healthy Weight Capacity Building Program (Capacity Building Program) report	S. Perkins		Page 8
	MCH Nutrition Council report	S. Wiggins and S. Perkins		Page 9
	MCH Nutrition Training Grantees report	S. Perkins		Pages 10 and 11

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	Health Equity Internship Program report	S. Owens		Page 12 plus Health Equity Monthly report
	CDC Funded- DNPAO Nutrition and Physical Activity Traineeship report	T. Jones and M. Gaines		Pages 13 and 14
	Breastfeeding Project report	M. Hagen		Pages 15 and 16
	National Strategy on Hunger, Nutrition and Health - invitation to White House meeting	K. Probert		Pages 17 – 24
	Food Service Guidelines Collaborative (FSGC) report	S. Patterson Holland		Page 25
	NOPREN Partnership report	S. Patterson Holland		Page 26
	Reference Materials file: Guidelines for How We Work Together, Basic Parliamentary Procedure for Motions, Board Member Directory, acronym list, and 2021-2022 ASPHN Funding		Use during meeting	Reference Materials
11:45	3.0 Board Development			
	National Strategy on Hunger, Nutrition, and Health . Share ideas on what is being done or could be done in your community or state to promote the goals, pillars, and actions of the National Strategy on Hunger, Nutrition, and Health.	B. Adams and M. Lonsberry	Discussion B. Adams led the Board in a discussion on what is being done to promote the National Strategy on Hunger, Nutrition, and Health. Board members shared updates from their states.	Pages 17 – 24
12:05	4.0 Action Agenda			
	Members Present—quick check of who is in the meeting	E. Bash		
	Audit Committee report – accept 2021 and 2022 audit report	T. Grant	Motion/S (Audit Committee). Motion to accept the Independent Auditor's Report prepared by Brady, Martz & Associates, P.C. for the 2021	Page 27 plus Draft Audit Report

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			and 2022 ASTPHND/ASPHN financial records passes unanimously.	
	Breastfeeding Public Health Partners (BPHP) report – request to use ASPHN logo on a jointly-developed product	M. Hagen	Motion (E. Bash) / S (S. Leo) Motion to approve listing the Association of State Public Health Nutritionists as a member of Breastfeeding Public Health Partners who contributed to the Lactation Equity and Inclusive Language Toolkit passed unanimously.	Pages 28 and 29 plus Lactation Equity and Inclusive Language Toolkit
	Guidelines for How We Work Together report – request to approve a set of guidelines for working as an ASPHN team	K. Probert for B. Adams	Motion (E. Bash) / S (J. Rokala) Motion to approve the “Guidelines for How We Work Together” with 4 proposed edits in the Foundational, Self, and Group sections passed unanimously.	Pages 30 and 31 plus Proposed Guidelines or Guidelines
12:35	5.0 Announcements/Information Oral Reports			
12:40	6.0 Agreement on summary bullet points for posting on the website			
	1. Twenty-two new Associate member applications approved. 2. Two General membership applications approved. 3. The motion to accept the Independent Auditor’s Report prepared by Brady, Martz & Associates, P.C. for the 2021 and 2022 ASTPHND/ASPHN financial records passes unanimously. 4. The motion to approve listing the Association of State Public Health Nutritionists as a member of Breastfeeding Public Health Partners who contributed to the Lactation Equity and Inclusive Language Toolkit passed unanimously.			

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	5. The motion to approve the “Guidelines for How We Work Together” with 4 proposed edits in the Foundational, Self, and Group sections passed unanimously. 6. Policy Committee actions on behalf of ASPHN since last board report dated July 5, 2023: - Signed-on to the Center for Science in the Public Interest’s (CSPI) organizational comment to FDA in support of CSPI’s <i>Added Sugars</i> joint petition with the New York City Department of Health and Mental Hygiene. - Signed-on to the organizational sign-on letter circulated by the Center for Science in the Public Interest (CSPI) and the American Heart Association (AHA) supporting a bill introduced by Sens. Booker and Rubio, the SNAP Nutrition Security Act of 2023 (S.2326). - Signed-on to the Center for Science in the Public Interest (CSPI) letter in support of the TRUTH in Labeling Act. - Signed-on to the Human Milk Banking Association of North America’s (HMBANA) organizational sign-on letter urging the National Defense Authorization Act (NDAA) conference committee to include language on timely reimbursement of donor human milk under the TRICARE program.			
	PARKING LOT (Items for further follow-up):			
12:45	Adjourn	B. Adams		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

Mission: To strengthen nutrition policy, programs and environments for all people through development of public health nutrition leaders and collective action of members nationwide.