

Association of State Public Health Nutritionists – Board Meeting

January 12, 2024 11:30 am – 1:00 pm Eastern

Join Zoom Meeting <https://us06web.zoom.us/j/84171871937?pwd=TFN6WldHL0lzSGt6STdBcFFHQkRDdz09>

Join by phone: 1 346 248 7799

Meeting ID: 841 7187 1937

Passcode: 689302

[January Board Packet](#)

Becky Adams (V)	P	Cheryl Hill (V)	P	Jamie Rokala (V)	A
Melissa Lonsberry (V)	P	Narissa Scales (V)	P	Gbadebo Odularu (NV)	A
Jamie Stang (V)	P	Susie Leo (V)	P	Sa’Nealdra Wiggins (V)	P
Emily Bash (V)	P	Chris Mornick (V)	P	Steven Ortiz (NV)	AL
Denise Chapel (V)	P	Charlene Epps (NV)	A	Alison Patrick (V)	A
Tiffani Grant (V)	P	Emilie Holloway (NV)	P	Abby Gold (NV)	P
Members (NV)					
Barbara Ann Hughes	P	Martha Henze	P	Amy Imler	P
Heather Harrison-Catledge	P				
Consultants (NV)					
Karen Probert	P	Michelle Futrell	A	Sandy Perkins	A
Cyndi Atterbury	P	Shana Patterson Holland	P	Emia Oppenheim	A
Martha Hagen	A	Teresa Jones	P	Amber Brown	P
Diane Golzynski	P	Samara Sterling	A	Phyllis Allen	P

V = voting

NV = not voting

P = present

A = absent

AL = arrived late

LE = left early

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	<i>Timekeeper:</i>			
11:32	Call To Order	B. Adams		
11:33	Roll Call/Quorum	E. Bash	Quorum met with 12 voting members present with Abby	

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
			Gold voting on behalf of the Healthy Food, Active Communities Council.	
	Please notify Emily and Karen if you join late or leave early (Emily.bash@state.co.us and karen@asphn.org)			
11:35	1.0 Review Agenda	B. Adams		
	Approve agenda or amend then approve agenda		Motion (J. Stang) / S (C. Mornick) Motion to approve agenda passed unanimously.	
11:40	2.0 Consent Agenda			
	1. If requested, move items from consent agenda to action agenda or announcements sections 2. Approve consent agenda which includes approving all items in this section		Motion (N. Scales) / S (C. Hill) Motion to approve consent agenda passed unanimously	January Board Packet
	Minutes Approval – December 8, 2023	E. Bash		December Draft Minutes
	ASPHN Member Approval 7 new General member applications January New Member Applications Packet			
	ASPHN Dues Collection report	C. Atterbury and A. McGuigan		Pages 2 and 3
	ASPHN Collaboration Committee	S. Patterson		Page 4 plus Work

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	report	Holland, N. Scales and C. Hill		Plan
	ASPHN Communications report	L. Pogue		Page 5/ Quarterly Report
	ASPHN Governance Committee report	T. Grant, A. Phipps and K. Probert		Page 6
	ASPHN Student Selection Committee, Ad-hoc Board Committee report	A. Brown		Page 7
	ASPHN Membership Communication & Outreach Committee report	S. Leo and A. Brown		Pages 8 and 9
	ASPHN Policy Committee report	C. Mornick, E. Moree, and M. Futrell		Page 10
	Healthy Food, Active Communities Council report	T. Mbogori, A. Patrick, A. Gold, and A. Brown		Page 11
	MCH Nutrition Council report	S. Wiggins and S. Perkins		Page 12
	Health Equity Internship Program report	S. Owens		Page 13
	CDC Funded- DNPAO Nutrition and Physical Activity Traineeship report	T. Jones		Page 14
	Breastfeeding Project report	M. Hagen		Pages 15 and 16
	ASPHN Student Engagement Workgroup report	A. Brown		Page 17
	Children's Healthy Weight Capacity Building Program	S. Perkins		Page 18

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	(Capacity Building Program) report			
	USDA-funded FARMWISE Project report	E. Oppenheim		Pages 19 and 20
	Reference Materials file: Guidelines for How We Work Together, Basic Parliamentary Procedure for Motions, Board Member Directory, acronym list, 2022-2023 ASPHN Funding, and Budget		Use during meeting	Reference Materials
11:45	3.0 Board Development			
	Healthier Food Choices at Dollar General Stores - discussion	B. Adams and C. Mornick	Sharing and learning B. Adams and C. Mornick lead the Board in a discussion on piloting and expanding WIC authorization in Dollar General stores. Board members shared their thoughts on this topic. Next steps are unknown.	Pages 21-23
12:10	4.0 Action Agenda			
	Members Present—quick check of who is on the call	E. Bash		
	2024 ASPHN Budget report	C. Atterbury	Motion (J. Stang) / S (T. Grant) Motion to approve the ASPHN budget for 2024 as presented passes unanimously.	Page 24
12:25	5.0			

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	Announcements/Information Oral Reports			
	Dues paid report – review report, grace period, and Associate Members dues notices	K. Probert	Remind K. Probert shared a reminder that the dues paid report is available and updated as of 1/4/24.	Page 3
	CDC Cooperative Agreement forecast - CDC-RFA-PW-24-0080, Strengthening Public Health Systems and Services through National Partnerships to Improve and Protect the Nation's Health .	K. Probert	Update K. Probert shared that ASPHN has a cooperative agreement from CDC that funds 75-80% of the Association's budget. The Agreement ends in July 2024. A forecast was posted that a similar funding source would be made available in 2024. Waiting on official funding announcement.	
	ASPHN Strategic Plan – 5 objectives without baseline or goal numbers	K. Probert	Update K. Probert shared in the ASPHN Strategic Plan, 5 objectives did not have baseline or goal numbers. Four of these have been established and team is working on the fifth.	July 2023 approved strategic plan
	FNS Cooperative Agreement –	K. Probert	Notice	ASPHN's F2ECE

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	FARMWISE		K. Probert shared that there is a new cooperative agreement with USDA and E. Oppenheim will provide an overview of this agreement next month.	projects over time
12:35	6.0 Agreement on summary bullet points for posting on the website			
	1. Seven General membership applications approved. 2. Motion to approve the ASPHN budget for 2024 as presented passes unanimously. 3. No Policy Committee actions have been taken on behalf of ASPHN since last board report dated November 30, 2023.			
	PARKING LOT (Items for further follow-up):			
12:40	Adjourn	B. Adams		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

Μισσιον: To strengthen nutrition policy, programs and environments for all people through development of public health nutrition leaders and collective action of members nationwide.