

Association of State Public Health Nutritionists – Board Meeting

March 8, 2024 11:30 am – 1:00 pm Eastern

Join Zoom Meeting <https://us06web.zoom.us/j/84171871937?pwd=TFN6WldHL0lzSGt6STdBcFFHQkRDdz09>

[March Board Materials](#)

Join by phone: 1 346 248 7799

Meeting ID: 841 7187 1937

Passcode: 689302

Becky Adams (V)	P	Cheryl Hill (V)	P	Jamie Rokala (V)	P/LE
Melissa Lonsberry (V)	P	Narissa Scales (V)	P	Gbadebo Odularu (NV)	AL
Jamie Stang (V)	P	Susie Leo (V)	P	Sa'Nealadra Wiggins (V)	A
Emily Bash (V)	P	Chris Mornick (V)	A	Steven Ortiz (NV)	P
Denise Chapel (V)	P	Charlene Epps (NV)	A	Alison Patrick (V)	P/LE
Tiffani Grant (V)	P	Emilie Holloway (NV)	A	Abby Gold (NV)	A
Members (NV)					
Christine Sasse	P	Martha Henze	P/LE		
Barbara Ann Hughes	P	Amy Imler	AL		
Consultants (NV)					
Karen Probert	P	Michelle Futrell	P	Sandy Perkins	P
Cyndi Atterbury	P	Shana Patterson Holland	A	Emia Oppenheim	P
Martha Hagen	A	Teresa Jones	P	Amber Brown	P
Diane Golzynski	A	Samara Sterling	P	Phyllis Allen	P
Jennifer Dellaport	P				

V = voting

NV = not voting

P = present

A = absent

AL = arrived late

LE = left early

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	<i>Timekeeper:</i>			
11:32	Call To Order	B. Adams		

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
11:33	Roll Call/Quorum	E. Bash	Quorum met with 12 voting members present with S. Ortiz voting on behalf of the MCH Nutrition Council.	
	Please notify Emily and Karen if you join late or leave early (Emily.bash@state.co.us and karen@asphn.org)			
11:35	1.0 Review Agenda	B. Adams		
	Approve agenda or amend then approve agenda		Motion (J. Stang) / S (A. Patrick) Motion to approve agenda passed unanimously.	
11:40	2.0 Consent Agenda			
	1. If requested, move items from consent agenda to action agenda or announcements sections 2. Approve consent agenda which includes approving all items in this section		Motion (A. Patrick) / S (D. Chapel) Motion to approve consent agenda passed unanimously	March Board Packet
	February 2024 Board Reports			February Packet
	Minutes Approval – January 12, 2024	E. Bash		January Draft Minutes
	Rebekah Willoughby was named the Nebraska Appointed Member on February 28, 2024			
	ASPHN Member Approval February: 9 new General member and 10 new Associate (6 Student) member applications • February Packet #1			

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	February Packet #2 March: 27 new General member and 6 new Associate (2 Student) member applications March Packet #1 March Packet #2 March Packet #3			
	ASPHN Dues Collection report	C. Atterbury and A. McGuigan		Pages 2 and 3
	ASPHN Annual Meeting Planning report	C. Atterbury		Page 4
	ASPHN Collaboration Committee report	S. Patterson Holland, N. Scales and C. Hill		Pages 5 and 6
	ASPHN Executive Director report	K. Probert		Pages 7-9
	ASPHN Governance Committee report	T. Grant, A. Phipps and K. Probert		Page 10
	ASPHN Membership Communication & Outreach Committee report	S. Leo and A. Brown		Pages 11 and 12
	ASPHN Policy Committee report	C. Mornick, E. Moree, and M. Futrell		Pages 13 and 14
	ASPHN Student Board Representative Selection Committee report	A. Brown		Page 15
	Children's Healthy Weight Capacity Building Program (Capacity Building Program) report	S. Perkins		Page 16
	MCH Nutrition Training Grantees report	S. Perkins		Pages 17 and 18

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	National Fruit and Vegetable Nutrition Council report	T. O'Connor, J. Rokala, G. Odularu, and A. Brown		Page 19
	CDC Funded- DNPAO Nutrition and Physical Activity Traineeship report	T. Jones		Page 20
	Health Equity Internship Program report	S. Owens		Pages 21 and 22
	Breastfeeding Project report	M. Hagan		Pages 23 and 24
	Food Service Guidelines Collaborative report	S. Patterson Holland		Page 25
	Reference Materials file: Guidelines for How We Work Together, Basic Parliamentary Procedure for Motions, Board Member Directory, acronym list, 2022-2023 ASPHN Funding, and Budget		Use during meeting	Reference Materials
11:45	3.0 Board Development			
	Farm to Child and Adult Care Food Program: Win for Farmers, Students, and Educators (FARMWISE) project update	E. Oppenheim	Update E. Oppenheim shared background information and provided an overview of the FARMWISE: Farm to CACFP Opportunity and timeline for the project.	
12:05	4.0 Action Agenda			
	Annual Meeting – Special facts for ASPHN board members and an update on the agenda	K. Probert and M. Lonsberry	Ask and Answer ?s K. Probert and M. Lonsberry shared an overview of Board member expectations around attending the ASPHN Annual	Pages 26 and 27

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
			Meeting.	
	Board work session on June 9 th –	B. Adams	Discussion B. Adams requested input on the Board Meeting Work Session activities. Board members expressed interest in leadership development.	Page 27
12:35	5.0 Announcements/Information Oral Reports			
	CDC application update – proposed project and letters of support	K. Probert	Update K. Probert shared an update on the CDC funding opportunity under Funding Strategy 1. The ASPHN application will focus on building the capacity of public health nutritionists in all levels of governmental public health agencies to align with the National Strategy on Hunger, Nutrition and Health. If the application is approved, ASPHN can apply for more funding under Funding Strategy 2. K. Probert requested letters of support from partners and members and will share a template.	Page 7 plus project description
	ASTHO Community Health and Prevention Policy Committee liaison	B. Adams	Any volunteers?	

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
			B. Adams shared background information on ASTHO including being an affiliate of ASPHN. An ASPHN member (B. Adams) has historically been on the ASTHO Community Health and Prevention Policy Committee. Attendees interested in serving as this liaison should reach out to B. Adams.	
	Student Representative position on Board of Directors	E. Bash	Share opportunity E. Bash provided an update on the Student Representative position on the Board of Directors and requested attendees to share the opportunity with their student networks.	Page 15
12:50	6.0 Agreement on summary bullet points for posting on the website			
	1. Nine General and ten Associate membership applications approved in February. 2. Twenty-seven General and six Associate membership applications approved in March. 3. Policy Committee action on behalf of ASPHN since last board report: Signed on to the Food Is Medicine Coalition's letter in support of the Medically Tailored Home-Delivered Meals Demonstration Pilot Act which was introduced in the House (H.R. 6780) , with the companion bill introduced in the Senate (S. 2133) .			
	PARKING LOT (Items for further follow-up):			
12:55	Adjourn	B. Adams		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

Mission: To strengthen nutrition policy, programs and environments for all people through development of public health nutrition leaders and collective action of members nationwide.