

Association of State Public Health Nutritionists – Board Meeting

July 12, 2024 11:30 am – 1:00 pm Eastern

Join Zoom Meeting <https://us06web.zoom.us/j/84171871937?pwd=TFN6WldHL0lzSGt6STdBcFFHQkRDdz09>

Join by phone: 1 346 248 7799

Meeting ID: 841 7187 1937

Passcode: 689302

[July Board Packet](#)

Becky Adams (V)	A	Cheryl Hill (V)	AL	Jamie Rokala (V)	A
Melissa Lonsberry (V)	P	Narissa Scales (V)	P	Gbadebo Odularu (NV)	A
Jamie Stang (V)	P	Susie Leo (V)	P	Sa'Nealdra Wiggins (V)	P
Emily Bash (V)	P	Chris Mornick (V)	P	Steven Ortiz (NV)	P
Denise Chapel (V)	P	Charlene Epps (NV)	P	Alison Patrick (V)	A
Tiffani Grant (V)	AL	Emilie Holloway (NV)	P	Abby Gold (NV)	A
Members (NV)					
Amy Imler	P	Barbara Ann Hughes	P	Heather Harrison-Catledge	AL
Mary Ann Ellsworth	AL				
Consultants (NV)					
Karen Probert	P	Michelle Futrell		Sandy Perkins	
Cyndi Atterbury		Shana Patterson Holland		Emia Oppenheim	
Martha Hagen		Teresa Jones		Amber Brown	
Diane Golzynski		Samara Sterling		Phyllis Allen	
Jennifer Dellaport		Steve Owens		Maxine Bondeson	

V = voting

P = present

AL = arrived late

NV = not voting

A = absent

LE = left early

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	<i>Timekeeper:</i>			
11:32	Call To Order	B. Adams		
11:33	Roll Call/Quorum	E. Bash	Quorum met with 10 voting members present.	

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	Please notify Emily and Karen if you join late or leave early (Emily.bash@state.co.us and karen@asphn.org)			
11:35	1.0 Review Agenda	B. Adams		
	Approve agenda or amend then approve agenda		Motion (T. Grant) / S (J. Stang) Motion to approve agenda passed unanimously.	
11:40	2.0 Consent Agenda			
	1. If requested, move items from consent agenda to action agenda or announcements sections 2. Approve consent agenda which includes approving all items in this section		Motion (T. Grant) / S (E. Bash) Motion to approve consent agenda passed unanimously	July Board Packet
	Minutes Approval – June 9, 2024	E. Bash		June Draft Minutes
	ASPHN Member Approval 6 new General member and 13 new Associate (9 Student) member applications. A federal employee has applied. ASPHN has a P&P regarding federal employees who join ASPHN . • July Packet			
	Grant Funding Update	K. Probert		Pages 2 and 3
	WIC Workforce – Implementation Projects Proposal report	K. Probert		Page 4
	ASPHN Collaboration Committee report	S. Patterson Holland, N. Scales and C. Hill		Page 5
	ASPHN Communications Team report	L. Pogue		Page 6 plus 2nd

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
				<u>Quarter Communications Report</u>
	ASPHN Governance Committee report	T. Grant, A. Phipps and K. Probert		Page 7
	ASPHN Membership Communication & Outreach Committee report	S. Leo and A. Brown		Pages 8 and 9
	ASPHN Policy Committee report	C. Mornick, E. Moree, and M. Futrell		Page 10
	ASPHN Student Board Representative Selection Committee report	A. Brown		Page 11
	ASPHN Student Representative report	E. Holloway		Page 12
	Children’s Healthy Weight Capacity Building Program (Capacity Building Program) report	S. Perkins		Pages 13 and 14
	Healthy Food, Active Communities Council report	T. Mbogori, A. Patrick, A. Gold, and A. Brown		Page 15
	MCH Nutrition Council report	S. Wiggins, S. Ortiz, and S. Perkins		Page 16
	National Fruit and Vegetable Nutrition Council report	T. O’Connor, J. Rokala, G. Odularu, and A. Brown		Page 17
	CDC-funded ASPHN 2023-4 Farm to Early Care and Education (ECE) Technical Assistance report	E. Oppenheim		Pages 18 and 19
	CDC Funded-DNPAO Nutrition and Physical	T. Jones		Page 20

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	Activity Traineeship report			
	Health Equity Fellowship Program report	S. Owens		Page 21
	USDA-funded FARMWISE Project report	E. Oppenheim		Pages 22 and 23
	WIC Developmental Monitoring Program ("Learn the Signs. Act Early." LTSAE) report	A. Brown		Page 24
	Breastfeeding Project report	M. Hagan		Pages 25 and 26
	National Fruit and Vegetable Consumption Coalition (NFVCC) report	M. Ellsworth		Page 27
	Reference Materials file: Guidelines for How We Work Together, Basic Parliamentary Procedure for Motions, Board Member Directory, acronym list, 2022-2023 ASPHN Funding, and Budget		Use during meeting	Reference Materials
11:45	3.0 Board Development			
	Have leaders used any information from Board work session held during the annual meeting, including the personalities test, "In Pursuit of Progress" podcast, or "The Five Dysfunctions of a Team"	B. Adams	Discussion Board members shared how they plan to integrate the information from the Board work session held during the annual meeting into their work.	PowerPoint from June 2024 Board Work Session
12:00	4.0 Action Agenda			
	Members Present—quick check of who is on the call	E. Bash		
	Associate Membership by an organization – follow-up to May 2024 board discussion	K. Probert for others	Update K. Probert provided an overview of the May discussion related to the Associate Membership	Pages 28 – 30

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			category. The Presidents met during the annual meeting to discuss this further and recommended following the current by-laws. Given this recommendations, there is no need for action.	
	Unrestricted Funds for ASPHN Committee and Council Support – a request from K Probert	K. Probert	Discussion and Decision' K. Probert shared a review of ASPHN funding. The CDC Cooperative Agreement covers most Consultant support for general ASPHN activities, councils and committees. This funding ends 7/31/24 and is in an extension year with no option for no cost extension. ASPHN is considered for funding for another CDC grant and is meeting with CDC on July 18 to discuss award budget. Funds will likely become available in October. First year funds are for a specific project related to the National Strategy for Hunger, Nutrition, and Health. K. Probert is seeking board approval to spend	Pages 31 – 35

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			unrestricted funds on committee and council support for August and September. Motion (J. Stang) / S (C. Mornick) Motion to approve up to \$30,000 of unrestricted funds to spend on consultant time for committee and council support in August and September 2024 passed unanimously.	
12:40	5.0 Announcements/Information Oral Reports			
	Collaboration Committee – ASPHN Liaison Partnership Review Summary report	N. Scales and C. Hill	N. Scales and C. Hill shared the 2023-24 ASPHN Liaison Reviews Brief Summary and next steps in the survey process.	2023-24 ASPHN Liaison Reviews Brief Summary
12:55	6.0 Agreement on summary bullet points for posting on the website			
	1. Six General membership applications approved. 2. Thirteen Associate membership applications approved. 3. Motion to approve up to \$30,000 of unrestricted funds to spend on consultant time for committee and council support in August and September 2024 passed unanimously. 4. Policy Committee action on behalf of ASPHN since last board report: - Signed on to the CSPI organizational sign-on letter urging HHS Secretary Becerra to issue a departmental directive to require all food service operations in HHS facilities to meet the Food Service Guidelines for Federal Facilities. ASPHN signed on to a related letter last year. - Signed on in support of NDD United's (non-defense discretionary funds) organizational sign-on letter calling on Congress to reject arbitrary funding levels for NDD appropriations in fiscal year 2025 and instead fund NDD at a level			

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	that recognizes both rising costs and the need for investment in programs important to fostering economic growth and meeting human needs, and keeps poison pill riders out of the package. • Signed on to the U.S. Breastfeeding Committee's letter urging Congress to prioritize breastfeeding and human milk feeding in the federal budget. • Signed on with other national, state, and community-based organizations to the Food Research & Action Center's letter to Congress maintaining that any Farm Bill must – at its core – make sure SNAP is protected and strengthened. The letter also expresses opposition to any Farm Bill which proposes cuts to SNAP including restricting future Thrifty Food Plan benefit adjustments - nearly \$30 billion in cuts over 10 years.			
	PARKING LOT (Items for further follow-up):			
1:00	Adjourn	B. Adams		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

Mission: To strengthen nutrition policy, programs and environments for all people through development of public health nutrition leaders and collective action of members nationwide.