

Association of State Public Health Nutritionists – Board Meeting

August 9, 2024 11:30 am – 1:00 pm Eastern

Join Zoom

Meeting <https://us06web.zoom.us/j/84171871937?pwd=TFN6WldHL0lzSGt6STdBcFFHQkRDdz09>

[August 2024 Board Packet](#)

Join by phone: 1 346 248 7799

Meeting ID: 841 7187 1937

Passcode: 689302

Melissa Lonsberry (V)	P	Narissa Scales (V)	P	Gbadebo Odularu (V)	A
Becky Adams (V)	A	Leslie Lewis (V)	P	Marianne Lindgren (NV)	P
Cheryl Hill (V)	P	Jamie Stang (V)	P	Steven Ortiz (V)	P
Emily Bash (V)	P	Julie Sunderman (V)	P	Praise Tangbe (NV)	AL
Denise Chapel (V)	P	Elizabeth Brandley (NV)	A	Abby Gold (V)	P
Tiffani Grant (V)	P			Amanda Harner (NV)	P
Members (NV)					
Martha Henze	P	Barbara Ann Hughes	P	Alison Patrick	P
Heather Harrison-Catledge	P	Amy Imler	P	Tomi Akanbi	P
Consultants (NV)					
Karen Probert	P	Michelle Futrell	P	Sandy Perkins	P
Cyndi Atterbury	P	Teresa Jones	P	Phyllis Allen	P
Emia Oppenheim	AL	Amber Brown	AL		

V = voting

NV = not voting

P = present

A = absent

AL = arrived late

LE = left early

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	<i>Timekeeper:</i>			
11:32	Call To Order	M. Lonsberry		
11:33	Roll Call/Quorum	E. Bash	Quorum met with 12 voting members present with M.	

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
			Lindgren voting on behalf of the National Fruit & Vegetable Nutrition Council.	
	Please notify Emily and Karen if you join late or leave early (Emily.bash@state.co.us and karen@asphn.org)			
11:35	1.0 Review Full Meeting Agenda	M. Lonsberry		
	Approve agenda or amend then approve agenda		Motion (E. Bash) / S (C. Hill) Motion to approve agenda passed unanimously.	
11:40	2.0 Consent Agenda			
	1. If requested, move items from consent agenda to action agenda or announcements sections 2. Approve consent agenda which includes approving all items in this section		Motion (A. Gold) / S (L. Lewis) Motion to approve consent agenda passed unanimously.	August Board Packet
	Minutes Approval – July 12, 2024	E. Bash		July Draft Minutes
	ASPHN Member Approval 5 new General member and 3 new Associate (1 Student) member applications • August Packet			
	ASPHN Financial report	C. Atterbury		Pages 2 and 3
	ASPHN New CDC Cooperative Agreement Award report	K. Probert		Pages 4 and 5
	ASPHN Committee Chair Appointments report	M. Lonsberry		Pages 6 and 7
	ASPHN Collaboration Committee report	S. Patterson		Page 8 plus Work

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
		Holland, J. Sundermann, and N. Scales		Plan Progress
	ASPHN Courage in Leadership report	P. Allen and T. Jones		Pages 9-11
	ASPHN Membership Communication & Outreach Committee report	S. Leo and A. Brown		Pages 12 and 13
	ASPHN Policy Committee report	C. Mornick, E. Moree, and M. Futrell		Page 14
	ASPHN Student Board Representative Selection Committee report	A. Brown		Page 15
	Children's Healthy Weight Capacity Building Program (Capacity Building Program) report	S. Perkins		Page 16
	MCH Nutrition Council report	S. Wiggins, S. Ortiz, and S. Perkins		Page 17
	National Fruit and Vegetable Nutrition Council report	J. Rokala, G. Odularu, M. Lindgren, and A. Brown		Page 18
	CDC Funded-DNPAO Nutrition and Physical Activity Traineeship report	T. Jones		Page 19
	Health Equity Fellowship Program report	S. Owens		Page 20
	WIC Developmental Monitoring Program ("Learn the Signs. Act Early." LTSAE) report	A. Brown		Page 21
	National Fruit and Vegetable Consumption Coalition (NFVCC) report	M. Ellsworth and K. Probert		Page 22
	Reference Materials file: Guidelines for		Use during meeting	Reference Materials

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	How We Work Together, Basic Parliamentary Procedure for Motions, Board Member Directory, acronym list, 2022-2023 ASPHN Funding, and Budget			
11:45	3.0 Board Development			
	Share Out from Melissa Lonsberry – CACFP Vegetable & Fruit Snack Menu	M. Lonsberry	Understanding M. Lonsberry shared highlights of the Child and Adult Care Food Program (CACFP) Vegetable & Fruit Snack Menu project developed by the Fruit & Vegetable Nutrition Council. M. Lonsberry requested the Board review the resource and share with their networks.	CACFP Vegetable & Fruit Snack Menu
	Call for volunteers to give an ASPHN project, product, or experience some shine time.	M. Lonsberry	Recruit volunteers M. Lonsberry made a call for volunteers to highlight a project in future meetings. Reach out to M. Lonsberry if interested.	
12:05	4.0 Action Agenda			
	Guidelines for How We Work Together report – remind, discuss, collect suggestions	K. Probert and M. Lonsberry	Conversation M. Lonsberry reviewed the Guidelines for How We Work Together and requested edits, suggestions, and/or	Page 23 plus Guidelines

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
			recommendations.	
12:20	5.0 Announcements/Information Oral Reports			
	Awarded New CDC Funding – Update	K. Probert	Celebration and Understanding K. Probert shared that ASPHN was approved and funded for a CDC-PW-24-0080 cooperative agreement. K. Probert provided an overview of the importance of this cooperative agreement, timeline, budget, and project/work plan overview. This award opens additional funding opportunities for which ASPHN can apply. Board members asked clarifying questions.	Pages 4 and 5
	New Committee Chairs	M. Lonsberry	Recognition M. Lonsberry recognized the newly elected Board members and those returning in new positions.	Pages 6 and 7
12:35	6.0 Agreement on summary bullet points for posting on the website			
	1. Five General membership applications approved. 2. Three Associate membership applications approved.			

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	3. Policy Committee action on behalf of ASPHN since last board report: - Signed on in support of the CDC Coalition's sign-on letter to the full House of Representatives opposing the proposed \$1.8 B (22%) cut to the Centers for Disease Control and Prevention as they prepare to bring the FY 2025 Labor-HHS-Education appropriations bill to the House floor for a vote. 4. ASPHN was approved and funded for a CDC-PW-24-0080 cooperative agreement. Key points about this funding: - Period of performance is 5 years (8/1/2024 to 7/31/2029) - Budget period is 8/1/2024 to 7/31/2025 - Budget award level is \$300,000 - Project Name: <i>End Hunger & Build Healthy Communities: Connecting the Dots.</i>			
	PARKING LOT (Items for further follow-up):			
12:40	Adjourn	M. Lonsberry		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

Mission: To strengthen nutrition policy, programs and environments for all people through development of public health nutrition leaders and collective action of members nationwide.