

Association of State Public Health Nutritionists – Board Meeting

September 13, 2024 11:30 am – 1:00 pm Eastern

Join Zoom Meeting <https://us06web.zoom.us/j/84171871937?pwd=TFN6WldHL0lzSGt6STdBcFFHQkRDdz09>

[September Board Packet](#)

Join by phone: 1 346 248 7799

Meeting ID: 841 7187 1937

Passcode: 689302

Melissa Lonsberry (V)	P	Narissa Scales (V)	A	Gbadebo Odularu (V)	A
Becky Adams (V)	P	Leslie Lewis (V)	P	Marianne Lindgren (NV)	A
Cheryl Hill (V)	P	Jamie Stang (V)	P	Steven Ortiz (V)	P
Emily Bash (V)	P	Julie Sunderman (V)	P	Praise Tangbe (NV)	P
Denise Chapel (V)	P	Elizabeth Brandley (NV)	AL	Abby Gold (V)	P
Tiffani Grant (V)	P			Amanda Harner (NV)	A
Members (NV)					
Alison Patrick	P	Charlene Epps	P/LE	Barbara Ann Hughes	P
Martha Henze	P	Tomi Akanbi	P		
Consultants (NV)					
Karen Probert	P	Amber Brown	P	Sandy Perkins	P
Cyndi Atterbury	P/LE	Shana Patterson-Holland	P	Phyllis Allen	P
Emia Oppenheim	P				

V = voting

NV = not voting

P = present

A = absent

AL = arrived late

LE = left early

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	<i>Timekeeper:</i>			
11:32	Call To Order	M. Lonsberry		
11:33	Roll Call/Quorum	E. Bash		
	Please notify Emily and Karen if you join late or leave early		Quorum met with 10 voting members present.	

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	(Emily.bash@state.co.us and karen@asphn.org)			
11:35	1.0 Review Agenda	M. Lonsberry		
	Approve agenda or amend then approve agenda		Motion (J. Stang) / S (B. Adams) Motion to approve agenda passed unanimously.	
11:40	2.0 Consent Agenda			
	1. If requested, move items from consent agenda to action agenda or announcements sections 2. Approve consent agenda which includes approving all items in this section		Motion (E. Bash) / S (L. Lewis) Motion to approve consent agenda passed unanimously.	September Board Packet
	Minutes Approval – August 9, 2024	E. Bash		August Draft Minutes
	ASPHN Member Approval 2 new General member and 19 new Associate (14 Student) member applications • September Packet			
	ASPHN Financial report	C. Atterbury		Pages 2 and 3
	ASPHN Membership Communication & Outreach Committee report	L. Lewis and A. Brown		Pages 4 and 5
	ASPHN Policy Committee report	C. Mornick, J. Stang, and M. Futrell		Page 6
	MCH Nutrition Council report	S. Ortiz and S. Perkins		Pages 7 and 8
	Health Equity Fellowship Program report	S. Owens		Page 9
	WIC Developmental Monitoring Program	A. Brown		Page 10 plus WIC DM

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	("Learn the Signs. Act Early." LTSAE) report			States Report 2024 Final
	National Fruit and Vegetable Consumption Coalition (NFVCC) report	M. Ellsworth and K. Probert		Page 11 plus NFVCC Meeting Notes
	Reference Materials file: Guidelines for How We Work Together, Basic Parliamentary Procedure for Motions, Board Member Directory, acronym list, 2022-2023 ASPHN Funding, and Budget		Use during meeting	Reference Materials
11:45	3.0 Board Development			
	Members Stories – Louisiana’s Participation in “Learn the Signs. Act Early.”	L. Lewis	Learn L. Lewis shared an overview of LA WIC’s “Learn the Signs. Act Early.” pilot at two WIC clinics including timeline, implementation, data collection, resources, and next steps.	
	Members Stories for October, November, and December – Looking for ASPHN members who are part of an ASPHN project, committee, or council to share their experience	M. Lonsberry	Solicit Volunteers M. Lonsberry requested volunteers to share about a project in an upcoming Board meeting.	
12:10	4.0 Action Agenda			
	Fundraising Committee Vacancy – request to approve nomination of Charlene Epps	M. Lonsberry	Motion (B. Adams) / S (J. Stang) Motion to approve the nomination of Charlene Epps as Fundraising Committee Chair (a non-voting board member position) effective September	Page 12

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
			13, 2024 through July 31, 2026 passed unanimously.	
	Guidelines for How We Work Together – review proposed guidelines and approve as is or approve with revisions	K. Probert for M. Lonsberry and C. Hill	Motion (E. Bash) / S (L. Lewis) Motion to approve the “Guidelines for How We Work Together” as presented passed unanimously.	Page 13
12:40	5.0 Announcements/Information Oral Reports			
	Federal Funding Update	K. Probert	Update K. Probert shared that some of the funding announcements are embargoed and not for public release. She provided an update on awards ASPHN has received through notices of award and confirmations of award including start and end dates, amount, and notes. More information will be shared in due time. If funding is available and allowable, the Board will meet in-person meeting for a midyear meeting. More information to come.	Sent under separate cover
12:50	6.0 Agreement on summary points for posting on the website			
	1. Two General membership applications approved. 2. Nineteen Associate membership applications approved.			

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	3. Motion to approve the nomination of Charlene Epps as Fundraising Committee Chair (a non-voting board member position) effective September 13, 2024 through July 31, 2026 passed unanimously. 4. Motion to approve the “Guidelines for How We Work Together” as presented passed unanimously.			
	Backyard Items (Items for further follow-up):			
12:55	Adjourn	M. Lonsberry		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

Mission: To strengthen nutrition policy, programs and environments for all people through development of public health nutrition leaders and collective action of members nationwide.