

Association of State Public Health Nutritionists – Board Meeting
October 11, 2024 11:30 am – 1:00 pm Eastern

Join Zoom

Meeting <https://us06web.zoom.us/j/84171871937?pwd=TFN6WldHL0lzSGt6STdBeFFHQQkRDdz09>

[October Board Meeting Packet](#)

Join by phone: 1 346 248 7799

Meeting ID: 841 7187 1937

Passcode: 689302

Melissa Lonsberry (V)	P	Narissa Scales (V)	A	Gbadebo Odularu (V)	P
Becky Adams (V)	P	Leslie Lewis (V)	P	Marianne Lindgren (NV)	P
Cheryl Hill (V)	P	Jamie Stang (V)	P/LE	Steven Ortiz (V)	P
Emily Bash (V)	P	Julie Sunderman (V)	P	Praise Tangbe (NV)	P
Denise Chapel (V)	P	Elizabeth Brandley (NV)	AL	Abby Gold (V)	AL
Tiffani Grant (V)	P	Charlene Epps (NV)	A	Amanda Harner (NV)	P
Members (NV)					
Robin Stanton	P	Mikaela Schlosser	P	Christine Sasse	P
Martha Henze	P	Amy Imler	P		
Consultants (NV)					
Karen Probert	P	Teresa Jones	P	Sandy Perkins	P
Cyndi Atterbury	P	Emia Oppenheim	P	Phyllis Allen	P
Amber Brown	P				

V = voting

NV = not voting

P = present

A = absent

AL = arrived late

LE = left early

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	<i>Timekeeper:</i>			
11:32	Call To Order	M. Lonsberry		

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
11:33	Roll Call/Quorum	E. Bash		
	Please notify Emily and Karen if you join late or leave early (Emily.bash@state.co.us and karen@asphn.org)		Quorum met with 12 voting members present.	
11:35	1.0 Review Agenda	M. Lonsberry		
	Since the agenda was circulated, we have received two amendments to section 5.0 Announcements/Information Oral Reports. Emily Bash has an announcement related to selecting the 2025-2026 Student Board Representative and Leslie Lewis has an announcement related to the Welcome Buddy program. Are there other amendments? Is there a motion to approve the amended agenda		Motion (D. Chapel) / S (G. Odularu) Motion to approve amended agenda passed unanimously.	
11:40	2.0 Consent Agenda			
	1. If requested, move items from consent agenda to action agenda or announcements sections 2. Approve consent agenda which includes approving all items in this section		Motion (J. Stang) / S (D. Chapel) Motion to approve consent agenda passed unanimously.	October Board Packet
	Minutes Approval – September 13, 2024	E. Bash		September Draft Minutes
	ASPHN Member Approval 9 new General member and 7 new Associate (6 Student) member applications • October New Member Packet			
	ASPHN Financial report	C. Atterbury		Pages 2 and 3
	ASPHN Communication Team report	L. Pogue		Page 4 plus 2024 3rd Quarter Highlights
	ASPHN Membership Communication & Outreach	L. Lewis and		Pages 5 and 6

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	Committee report	A. Brown		
	ASPHN Policy Committee report	C. Mornick, J. Stang, and M. Futrell		Page 7
	ASPHN Student Board Representative Selection Committee report	A. Brown		Page 8 plus Final Policy and Procedures for Student Representative
	Children's Healthy Weight Capacity Building Program (Capacity Building Program) report	S. Perkins		Page 9
	Healthy Food, Active Communities Council report	A. Patrick, A. Gold, A. Harner, and A. Brown		Page 10
	MCH Nutrition Council report	S. Ortiz and S. Perkins		Pages 11 and 12
	MCH Nutrition Training Awardees report	S. Perkins		Pages 13 and 14
	National Fruit and Vegetable Nutrition Council report	J. Rokala, G. Odularu, M. Lindgren, and A. Brown		Page 15
	Health Equity Fellowship Program report	S. Owens		Page 16 plus Health Equity Fellowship Report
	National Salt and Sugar Reduction Initiative report	C. Sasse		Page 17
	United States Breastfeeding Committee (USBC) report	K. Stader, R. Stanton, N. Newman, and M. Hagen		Pages 18 and 19
	Reference Materials file: Guidelines for How We		Use during meeting	Reference Materials

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	Work Together, Basic Parliamentary Procedure for Motions, Board Member Directory, acronym list, 2022-2023 ASPHN Funding, and Budget			
11:45	3.0 Board Development			
	Share Out - Children's Healthy Weight State Capacity Building Program with Mikaela Schlosser (ND), Robin Stanton (OR), and Amy Meinen (WI)		Two states shared presentations on their projects related to their Children's Healthy Weight State Capacity Building Program.	Page 9
12:15	4.0 Action Agenda			
	Audit Committee report	J. Sundermann	M/S (Audit Committee) Motion to accept the Independent Auditor's Report prepared by Brady, Martz & Associates, P.C. for the 2022 and 2023 ASTPHND/ASPHN financial records passed unanimously.	Page 20 plus Final Audit Report
12:30	5.0 Announcements/Information Oral Reports			
	Midyear Meeting – date and plans	C. Atterbury	Update Despite there being conflicts across all proposed dates, survey results showed the most availability on February 15-17, 2025. C. Atterbury shared that there is hotel	Page 21

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
			room and meeting space available on February 15-17, 2025 in Tuscon, AZ.C. Atterury will move forward with planning the mid-year meeting on these dates.	
	Nominations for 2025 Ballot	T. Grant	Update T. Grant shared a presentation on the 2025 open board positions, descriptions, and timeline. J. Sunderman expressed interest.	
	2025-2026 Student Board Representative Selection Committee – request for volunteers	E. Bash	Solicit volunteers ASPHN is recruiting members to serve on the Student Selection Committee for the 2025-2026 student board representative. Members of this committee will meet twice once in the fall to review and update the student board rep application and once in the spring to review and select the student board rep. Please contact E.	

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			Bash if interested. J. Sunderman, D. Chapel, and M. Henze expressed interest in serving on this committee.	
	ASPHN Welcome Buddy program – request for volunteers to serve as mentors	L. Lewis	Solicit mentors L. Lewis called for volunteers for welcome buddies to serve as mentors for new ASPHN members.	
12:50	6.0 Agreement on summary points for posting on the website			
	1. Nine General membership applications approved. 2. Seven Associate membership applications approved. 3. Motion to accept the Independent Auditor’s Report prepared by Brady, Martz & Associates, P.C. for the 2022 and 2023 ASTPHND/ASPHN financial records passed unanimously.			
	Backyard Items (Items for further follow-up):			
12:55	Adjourn	M. Lonsberry		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

Mission: To strengthen nutrition policy, programs and environments for all people through development of public health nutrition leaders and collective action of members nationwide.