

Association of State Public Health Nutritionists – Board Meeting

December 13, 2024 11:30 am – 1:00 pm Eastern

Join Zoom Meeting <https://us06web.zoom.us/j/84171871937?pwd=TFN6WldHL0lzSGt6STdBcFFHQkRDdz09>

Join by phone: 1 346 248 7799

Meeting ID: 841 7187 1937

Passcode: 689302

[December Board Packet](#)

Melissa Lonsberry (V)	P	Narissa Scales (V)	AL	Gbadebo Odularu (V)	A
Becky Adams (V)	AL	Leslie Lewis (V)	A	Marianne Lindgren (NV)	P
Cheryl Hill (V)	P	Jamie Stang (V)	P	Steven Ortiz (V)	P
Emily Bash (V)	P	Julie Sunderman (V)	P	Praise Tangbe (NV)	A
Denise Chapel (V)	P	Elizabeth Brandley (NV)	P	Abby Gold (V)	P
Tiffani Grant (V)	P	Charlene Epps (NV)	P	Amanda Harner (NV)	A
Members (NV)					
Amy Imler	P	Sarah Rogers	P	Martha Henze	P
Barbara Ann Hughes	AL				
Consultants (NV)					
Karen Probert	P	Emia Oppenheim	P	Amber Brown	P
Cyndi Atterbury	P	Sandy Perkins	P	Phyllis Allen	P
Teresa Jones	AL				

V = voting

NV = not voting

P = present

A = absent

AL = arrived late

LE = left early

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	<i>Timekeeper:</i>			
11:32	Call To Order	C. Hill		
11:33	Roll Call/Quorum	E. Bash	Quorum met with 11 voting members present with M.	

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
			Lindgren voting on behalf of National Fruit and Vegetable Nutrition Council.	
	Please notify Emily and Karen if you join late or leave early (Emily.bash@state.co.us and karen@asphn.org)			
11:35	Share your Holiday Spirit (hat, sweater, jewelry, mug, favorite recipe, etc.)			
11:50	1.0 Review Agenda	C. Hill		
	Approve agenda or amend then approve agenda		Motion (J. Stang) / S (D. Chapel) Motion to approve amended agenda passed unanimously.	
11:55	2.0 Consent Agenda			
	1. If requested, move items from consent agenda to action agenda or announcements sections 2. Approve consent agenda which includes approving all items in this section		Motion (A. Gold) / S (E. Bash) Motion to approve consent agenda passed unanimously.	December Board Packet
	Minutes Approval – November 8, 2024	E. Bash		November Draft Minutes
	ASPHN Member Approval 37 new General member and 3 new Associate member applications • December Packet			
	Sarah Rogers, MPH, NDTR, CLC was named the Nevada Appointed member on November 26, 2024			

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	ASPHN Financial report	C. Atterbury		Pages 2 and 3
	ASPHN Dues Collection report	C. Atterbury and A. McGuigan		Pages 4 and 5
	ASPHN Administration & Finance Committee report	K. Probert for committee members		Pages 6 and 7
	ASPHN Governance Committee report	T. Grant, A. Phipps and K. Probert		Page 8 plus Work Plan
	ASPHN Membership Communication & Outreach Committee report	L. Lewis and A. Brown		Pages 9 and 10
	ASPHN Policy Committee report	C. Mornick, J. Stang, and M. Futrell		Page 11
	Children's Healthy Weight Capacity Building Program (Capacity Building Program) report	S. Perkins		Pages 12 and 13
	MCH Nutrition Council report	S. Ortiz and S. Perkins		Page 14
	National Fruit and Vegetable Nutrition Council report	J. Rokala, G. Odularu, M. Lindgren, and A. Brown		Page 15
	Health Equity Fellowship Program report	S. Owens		Page 16
	Reference Materials file: Guidelines for How We Work Together, Basic Parliamentary Procedure for Motions, Board Member Directory, acronym list, 2022-2023 ASPHN Funding, and Budget		Use during meeting	Reference Materials
12:00	3.0 Board Development			
	Share Out volunteers – call for ideas and	C. Hill	C. Hill shared a call for ideas	

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	volunteers to give an ASPHN project, product, or experience some “shine time.” Share Out topics to date: CACFP Vegetable & Fruit Snack Menu; Louisiana’s participation in “Learn the Signs. Act Early.” Children’s Healthy Weight State Capacity Building program; and the MCH Nutrition Council Inclusion, Diversity, Equity and Accessibility work group. What do board members want to know more about?		on what Board members are interested in learning more about. Board members shared ideas related to the White House Challenge to End Hunger, WIC modernization, USDA WIC workforce projects, DNPAO training,	
	4.0 Action Agenda			
12:10	5.0 Announcements/Information Oral Reports			
	Celebrating ASPHN leaders who are retiring – Diane Beth, active member from North Carolina; Mary Ann Ellsworth, former ASPHN President and from New Jersey; and Denise Chapel, current Treasurer and from California. Denise Chapel, a new Associate Member effective January 1 st , will continue as board Treasurer.		Update C. Hill shared appreciation and thanks for retiring ASPHN members.	
	Midyear meeting announcements. - February 16 and 17 with the 15th as a travel day - Make your own hotel reservation, contact Cyndi if you have any problems - Submit your travel authorization	C. Atterbury and C. Hill	Update and Q&A Members are to contact C. Atterbury if having hotel reservation issues. C. Atterbury will share information related to	Page 17

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	form Agenda ideas or requests		Tucson.	
12:30	6.0 Agreement on summary points for posting on the website			
	1. Thirty seven General membership applications approved. 2. Three Associate membership applications approved.			
	Backyard Items (Items for further follow-up):			
12:35	Adjourn	C. Hill		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

Mission: To strengthen nutrition policy, programs and environments for all people through development of public health nutrition leaders and collective action of members nationwide.