

Association of State Public Health Nutritionists – Board Meeting

May 9, 2025 11:30 am – 1:00 pm Eastern

Join Zoom Meeting <https://us06web.zoom.us/j/84171871937?pwd=TFN6WldHL0lzSGt6STdBcFFHQkRDdz09>

Join by phone: 1 346 248 7799

Meeting ID: 841 7187 1937

Passcode: 689302

[May 2025 Board Meeting Packet](#)

Melissa Lonsberry (V)	P	Narissa Scales (V)	A	Gbadebo Odularu (V)	AL
Becky Adams (V)	A	Leslie Lewis (V)	A	Marianne Lindgren (NV)	P
Cheryl Hill (V)	P	Jamie Stang (V)	P	Steven Ortiz (V)	P
Emily Bash (V)	P	Julie Sunderman (V)	AL	Praise Tangbe (NV)	A
Denise Chapel (V)	A	Elizabeth Brandley (NV)	P	Abby Gold (V)	P
Tiffani Grant (V)	AL	Charlene Epps (NV)	A	Amanda Harner (NV)	A
Members (NV)					
MaryAnn Ellsworth	P	Adriann Pidek	P/LE	Heather Harrison-Catledge	P
Sa'Nealadra Wiggins	P				
Consultants (NV)					
Karen Probert	P	Cyndi Atterbury	P	Michelle Futrell	P
Emia Oppenheim	P	Phyllis Allen	P	Teresa Jones	P
Shana Patterson Holland	P				

V = voting

NV = not voting

P = present

A = absent

AL = arrived late

LE = left early

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	<i>Timekeeper:</i>			
11:32	Call To Order	M. Lonsberry		
11:33	Roll Call/Quorum	E. Bash	Quorum met with 8 voting members present and M. Lindgren voting on behalf of the National Fruit and Vegetable Nutrition Council.	

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	Please notify Emily and Karen if you join late or leave early (Emily.bash@state.co.us and karen@asphn.org)			
11:35	1.0 Review Agenda	M. Lonsberry		
	Approve agenda or amend then approve agenda		Motion (J. Stang) / S (C. Hill) Motion to approve the amended agenda passed unanimously.	
11:40	2.0 Consent Agenda			
	1. If requested, move items from consent agenda to action agenda or announcements sections 2. Approve consent agenda which includes approving all items in this section		Motion (E. Bash) / S (J. Stang) Motion to approve the consent agenda passed unanimously.	May Board Packet
	Minutes Approval – April 11, 2025	E. Bash		April Draft Minutes
	ASPHN Member Approval 6 new Associate (2 Student) member applications • May Packet			
	ASPHN Financial report	C. Atterbury		Pages 2 and 3
	ASPHN Federal Funding report	K. Probert		Pages 4 and 5
	ASPHN Dues Collection report	C. Atterbury and A. McGuigan		Pages 6 and 7
	ASPHN Courage in Leadership report	P. Allen and T. Jones		Pages 8 and 9
	ASPHN Governance Committee report	T. Grant, A. Phipps and K. Probert		Page 10
	ASPHN Tellers Committee report	T. Brock		Page 11
	ASPHN Membership Communication & Outreach Committee report	L. Lewis and A. Brown		Pages 12 and 13
	ASPHN Policy Committee report	C. Mornick,		Pages 14 and 15

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
		J. Stang, and M. Futrell		
	Children's Healthy Weight Capacity Building Program (Capacity Building Program) report	S. Perkins		Pages 16 and 17
	Developmental Monitoring for WIC Program ("Learn the Signs. Act Early." LTSAE) report	A. Brown		Page 18
	Healthy Food, Active Communities Council report	A. Patrick, A. Gold, A. Harner, and A. Brown		Page 19
	MCH Nutrition Council report	S. Perkins and S. Ortiz		Page 20
	National Fruit and Vegetable Nutrition Council report	J. Rokala, G. Odularu, M. Lindgren, and A. Brown		Page 21
	Fellowship Program for Public Health Practice report	S. Owens		Page 22
	Breastfeeding project report	M. Hagen		Pages 23 - 25
	Reference Materials file: Guidelines for How We Work Together, Basic Parliamentary Procedure for Motions, Board Member Directory, acronym list, 2022-2023 ASPHN Funding, and Budget		Use during meeting	Reference Materials
	3.0 Board Development			
11:45	4.0 Action Agenda			
	ASPHN Policy Committee report	M. Futrell and J. Stang	M/S (Policy Committee). Motion to approve submitting the accompanying letter addressed to the Dockets Management Staff (HFA-305), Food and Drug Administration, Department of Health and Human Services passed unanimously.	Page 26 plus Comment on FDA's Food Labeling: Front-of-Package Nutrition Labeling

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	ASPHN Student Board Representative Selection Committee report	E. Bash and A. Brown	M/S (Student Board Representative Selection Committee). Motion to approve the nomination of Cate Reilly to serve as a non-voting director on the Board of Directors, as the Student Representative, from August 1, 2025 - July 31, 2026 passed unanimously.	Pages 27 and 28
12:15	5.0 Announcements/Information Oral Reports			
	Annual Meeting update – travel authorization form, meeting registration, hotel reservation, schedule and expectations	C. Hill and M. Lonsberry	Review C. Hill and C. Atterbury provided an update on the Annual Meeting and a reminder to register and make hotel reservations. The room block closes on May 13. Registration fees will be reimbursed. USDA and MCHB are not permitted to provide an update. CDC is seeking permission to provide a virtual update. Encouraged to attend the Annual Board of Directors' Dinner on Saturday. Newly elected Board and Governance Committee members are invited and will receive travel reimbursement	Page 29

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			Board work session and Board Meeting will be held on Sunday morning.	
	Federal Funding Update	K. Probert	K. Probert CDC cooperative agreement is still in place and ASPHN submitted application for second year. MCHB cooperative agreement is still in place and is at the end of a five-year award. USDA FNS cooperative agreement for Farm to CACFP is still in place. Administrative changes and delays when requesting federal funds. Funding paused mid-March on USDA National Institute of Food and Agriculture cooperative agreement to increase diversity of the WIC workforce and was officially terminated this week due to the project being inconsistent with the President's Executive Order. K. Probert sought feedback from the Board on ASPHN	Pages 4 and 5

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			investigating how to appeal the termination of funding. This would require legal services and the use of unrestricted funds. Contracts have been terminated for Consultants working directly on this project and a reduction in Consultant fees for those doing administrative activities. ASPHN will consult with other organizations in a similar situation. The President's Budget for Federal Fiscal Year 2026 included a proposal to eliminate the National Center for Chronic Disease Prevention and Health Promotion but did not propose this work be moved to Make America Healthy Again Commission. This poses a direct risk to ASPHN and many other implications. ASPHN has been asked to do as much as possible within the next two weeks to share this information.	
12:30	6.0 Agreement on summary points for posting on the website			
	1. Six General membership applications approved. 2. Motion to approve submitting the accompanying letter addressed to the Dockets Management Staff (HFA-305), Food and Drug Administration, Department of Health and Human Services passed unanimously. 3. Motion to approve the nomination of Cate Reilly to serve as a non-voting director on the Board of Directors, as the Student Representative, from August 1, 2025 - July 31, 2026 passed unanimously.			

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	Backyard Items for further follow-up:			
12:35	Adjourn	M. Lonsberry		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

Mission: To strengthen nutrition policy, programs and environments for all people through development of public health nutrition leaders and collective action of members nationwide.