

Association of State Public Health Nutritionists – Board Meeting

August 8, 2025 11:30 am – 1:00 pm Eastern

Join Zoom Meeting <https://us06web.zoom.us/j/84171871937?pwd=TFN6WldHL0lzSGt6STdBcFFHQkRDdz09>

Join by phone: 1 346 248 7799

Meeting ID: 841 7187 1937

Passcode: 689302

[August Board Packet](#)

Cheryl Hill (V)	P	Tanya O'Connor (V)	P	Marianne Lindgren (V)	P
Melissa Lonsberry (V)	A	Julie Sunderman (V)	P	Emily Bash (NV)	P
Jami Rokala (V)	A	Jamie Stang (V)	P	Praise Tangbe (V)	P
Adriann Pidek (V)	P	Leslie Lewis (V)	P	Sarah Rogers (NV)	AL
Denise Chapel (V)	P	Fundraising Chair (NV)		Amanda Harner (V)	P
Tiffani Grant (V)	P	Cate Reilly (NV)	P	Tomi Akanbi (NV)	P
Members (NV)					
Abby Gold	P	Heather Harrison-Catledge	P	Becky Adams	P
Steven Ortiz	P	MaryAnn Ellsworth	P		
Consultants (NV)					
Karen Probert	P	Amber Brown	AL	Sandy Perkins	P
Cyndi Atterbury	P	Shana Patterson Holland	P	Emia Oppenheim	P
Phyllis Allen	P	Lourdes Pogue	P	Teresa Jones	P

V = voting

NV = not voting

P = present

A = absent

AL = arrived late

LE = left early

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	<i>Timekeeper:</i>			
11:32	Call To Order	C. Hill		
11:33	Roll Call/Quorum	A. Pidek	Quorum met with 11	

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
			voting members present.	
	Please notify Adriann and Karen if you join late or leave early (adriannlynn@hotmail.com and karen@asphn.org)			
11:35	1.0 Review Agenda	C. Hill		
	Approve agenda or amend then approve agenda		Motion (L. Lewis) / S (E. Bash) Motion to approve the agenda as presented passed unanimously.	
11:40	2.0 Consent Agenda			
	1. If requested, move items from consent agenda to action agenda or announcements sections 2. Approve consent agenda which includes approving all items in this section		Motion (J. Stang) / S (D. Chapel) Motion to approve the consent agenda passed unanimously.	August Board Packet
	Minutes Approval – July 11, 2025	A. Pidek		July Draft Minutes
	ASPHN Member Approval 1 General and 8 new Associate (8 Student) member applications • August Packet			
	ASPHN Financial report	C. Atterbury		Pages 2 and 3
	ASPHN Project Funding report	K. Probert		Pages 4 and 5
	ASPHN Collaborations Committee report	S. Patterson Holland, J. Sundermann, and N. Scales		Page 6 plus Work Plan Progress Report
	ASPHN Committee Chair Appointments report	C. Hill		Pages 7 and 8

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	ASPHN Policy Committee report	C. Mornick, J. Stang, and M. Futrell		Pages 9 and 10
	ASPHN Student Board Representative Selection Committee report	A. Brown		Page 11
	Children's Healthy Weight Capacity Building Program (Capacity Building Program) report	S. Perkins		Page 12
	MCH Nutrition Council report	S. Ortiz, P. Tangbe, and S. Perkins		Page 13
	Breastfeeding Project report	M. Hagen		Page 14
	Fellowship Program for Public Health Practice report	S. Owens		Page 15
	National Center on Health, Behavioral Health, and Safety (NCHBHS) report	E. Oppenheim		Page 16
	Food Service Guidelines Collaborative report	S. Patterson		Page 17
	Reference Materials file: Guidelines for How We Work Together, Basic Parliamentary Procedure for Motions, Board Member Directory, acronym list, 2022-2023 ASPHN Funding, and Budget		Use during meeting	Reference Materials
11:45	3.0 Board Development			
	Navigating Change, ASPHN's Micro-learning Tools (https://vimeo.com/1100108353?fl=pl&fe=sh and https://asphn.org/wp-content/uploads/2025/07/ASPHN-SWOT-Worksheets.zip)	L. Pogue	Highlight & Learn L. Pogue led the Board in a discussion about Navigating Change, and shared a micro-learning opportunity with the first being Navigating Change with Connecting the Dots. Board members	Watch short video prior to board meeting

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			are encouraged to share with colleagues. Board members shared feedback on the materials.	
	ASPHN Professional Development Survey – what skill and/or resource can you share? Watch for an email with the survey link	C. Hill	Notification C. Hill shared an announcement with the Board to be aware of a forthcoming survey related to skills and resources that Board members have and can share with others on the Board.	
12:05	4.0 Action Agenda			
	ASPHN Guidelines For How We Work Together – review and discuss possible revision	C. Hill	Discussion & solicit volunteers C. Hill lead a discussion on the ASPHN Guidelines For How We Work Together. C. Hill requested volunteers to join a workgroup to revise the guidelines. Four Board members expressed interest.	Page 18 plus Guidelines for How We Work Together
	Mission, Vision, and Strategic Plan – review history		C. Hill lead a	Page 19 plus 2023-

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	and identify location of the strategic plan		discussion related to ASPHN's mission, vision, and strategic plan. A Basecamp group was created and all Board members were invited to have access to these documents.	2028 ASPHN Strategic Plan
12:35	5.0 Announcements/Information Oral Reports			
	ASPHN Committee Chair Appointments	C. Hill	Review C. Hill recognized and thanked newly elected Board members.	Pages 7 and 8
	Student Representative Welcome – Cate Riley	C. Hill	Congratulate C. Riley was welcomed as the new Student Representative on the Board.	
	Fundraising Committee Chair – recruiting a volunteer to serve as Fundraising Committee Chair. This is a non-voting board position. The board is at its limit for representatives from CO and MN.	C. Hill	Recruit volunteer C. Hill put out a call for volunteers for the Non-Voting Fundraising Committee Chair position. Board members were asked	Pages 4 and 5

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			to share with colleagues. Board members requested a position description to assist with recruiting for the position.	
12:45	6.0 Agreement on summary points for posting on the website			
	1. One General membership applications approved. 2. Eight Associate membership applications approved.			
	Backyard Items for further follow-up:			
12:50	Adjourn	C. Hill		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

Mission: To improve public health by creating and strengthening equitable nutrition policies, systems, environments, and programs for all people through development of diverse public health nutrition leaders and collective action of members nationwide.