

Association of State Public Health Nutritionists – Board Meeting

September 12, 2025 11:30 am – 1:00 pm Eastern

Join Zoom Meeting <https://us06web.zoom.us/j/84171871937?pwd=TFN6WldHL0lzSGt6STdBcFFHQkRDdz09>

[September Board Packet](#)

Join by phone: 1 346 248 7799

Meeting ID: 841 7187 1937

Passcode: 689302

Cheryl Hill (V)	P	Tanya O'Connor (V)	P	Marianne Lindgren (V)	P
Melissa Lonsberry (V)	P	Julie Sunderman (V)	P	Emily Bash (NV)	P
Jami Rokala (V)	P	Jamie Stang (V)	P	Praise Tangbe (V)	P
Secretary (V)		Leslie Lewis (V)	P	Sarah Rogers (NV)	A
Denise Chapel (V)	P	Fundraising Chair (NV)		Amanda Harner (V)	A
Tiffani Grant (V)	A	Cate Reilly (NV)	P	Tomi Akanbi (NV)	P
Members (NV)					
Mary Ann Ellsworth	P	Jocceline Hernandez	P/LE	Becky Adams	P
Heather Harrison-Catledge	AL	Kyle Unland	AL	Sa'Nealdra Wiggins	AL
Consultants (NV)					
Karen Probert	P	Amber Brown	P	Sandy Perkins	P
Cyndi Atterbury	P	Shana Patterson Holland	P	Phyllis Allen	P
Teresa Jones	P				

V = voting

NV = not voting

P = present

A = absent

AL = arrived late

LE = left early

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	<i>Timekeeper:</i>			
11:32	Call To Order	C. Hill		
11:33	Roll Call/Quorum	E. Bash, acting Secretary	Quorum met with 11 voting members present and T. Akanbi voting on behalf of the Healthy	

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
			Food, Active Communities Council.	
	Please notify Emily and Karen if you join late or leave early (Emily.bash@state.co.us and karen@asphn.org)			
11:35	1.0 Review Agenda	C. Hill		
	Approve agenda or amend then approve agenda		Motion (J. Rokala) / S (L. Lewis) Added discussion of resignations to the action agenda Motion to approve the revised agenda passed unanimously.	
11:40	2.0 Consent Agenda			
	1. If requested, move items from consent agenda to action agenda or announcements sections 2. Approve consent agenda which includes approving all items in this section		Motion (J. Sundermann) / S (M. Lonsberry) Motion to approve the consent agenda passed unanimously.	September Board Packet
	Minutes Approval – August 8, 2025	A. Pidek		August Draft Minutes
	ASPHN Member Approval 16 new Associate (12 Student) member applications • September Packet			
	ASPHN Financial report	C. Atterbury		Pages 2 and 3
	ASPHN Board Member Position Resignations report	K. Probert		Pages 4 and 5
	ASPHN Courage in Leadership report	P. Allen and T. Jones		Pages 6 – 8

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	ASPHN Governance Committee report	T. Grant, T. O'Connor, A. Phipps and K. Probert		Page 9
	ASPHN Membership Communication & Outreach Committee report	L. Lewis and A. Brown		Pages 10 and 11
	ASPHN Policy Committee report	C. Mornick, J. Stang, and M. Futrell		Page 12 plus ASPHN Comments on Secretary Memorandum
	Healthy Food, Active Communities Council report	A. Gold, A. Harner, T. Akanbi, and A. Brown		Page 13
	MCH Nutrition Council report	P. Tangbe and S. Perkins		Page 14
	MCH Nutrition Training Awardees	S. Perkins		Page 15
	National Fruit and Vegetable Nutrition Council report	G. Odularu, M. Lindgren, E. Bash, and A. Brown		Page 16
	Fellowship Program for Public Health Practice report	S. Owens		Page 17
	Reference Materials file: Guidelines for How We Work Together, Basic Parliamentary Procedure for Motions, Board Member Directory, acronym list, 2022-2023 ASPHN Funding, and Budget		Use during meeting	Reference Materials
11:45	3.0 Board Development			
	Julie Sundermann will share tips on using Microsoft OneNote. What skill or	J. Sundermann	Learn	https://forms.office.com/g/VRpaq4fVme

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	tip will you share with the board? Complete the form: https://forms.office.com/g/VRpaq4fVme		J. Sundermann shared a robust presentation on OneNote and features to organize work and projects. Board members expressed that this presentation was helpful and learned new features,	
	4.0 Action Agenda			
	Discuss resignations	J. Sundermann	J. Sundermann asked for clarification on E. Bash's ability to perform the duties of the Chair-Elect of the Fruit and Vegetable Council in new role. E. Bash expressed her ability and commitment to continue in this position. K. Probert provided an explanation of the Bylaws for replacing A. Pidek as Secretary and for E. Bash to remain as Chair-Elect.	
	Nomination for Secretary vacancy report		Motion (J. Stang) / S (J. Rokala) Motion to approve the nomination of Kyle Unland (WA) as Secretary effective immediately and through July 31, 2027 was approved unanimously.	Board report sent via email on Wednesday, September 10
12:00	5.0 Announcements/Information Oral Reports			

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
12:05	6.0 Agreement on summary points for posting on the website	E. Bash, acting Secretary		
	1. Sixteen Associate membership applications approved. 2. Motion to approve the nomination of Kyle Unland (WA) as Secretary effective immediately and through July 31, 2027 was approved unanimously.			
	Backyard Items for further follow-up:			
12:10	Adjourn	C. Hill		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

Mission: To improve public health by creating and strengthening equitable nutrition policies, systems, environments, and programs for all people through development of diverse public health nutrition leaders and collective action of members nationwide.