Association of State Public Health Nutritionists – Board Meeting

May 8, 2026 11:30 am – 1:00 pm Eastern

Join Zoom Meeting https://us06web.zoom.us/j/84171871937?pwd=TFN6WldHL0lzSGt6STdBeFFHQkRDdz09

Join by phone: 1 346 248 7799
Meeting ID: 841 7187 1937
Passcode: 689302

May 2026 Board Packet

Cheryl Hill (V)	P	Tanya O'Connor (V)	P	Marianne Lindgren (V)	P
Melissa Lonsberry (V)	P	Julie Sunderman (V)	P	Emily Bash (NV)	A
Jami Rokala (V)	P	Jamie Stang (V)	P	Praise Tangbe (V)	P
Kyle Unland (V)	P	Leslie Lewis (V)	A	Sarah Rogers (NV)	LE
Denise Chapel (V)	LE	Fundraising Chair (NV)		Amanda Harner (V)	LE
Sa'Nealdra Wiggins (V)	AL	Cate Reilly (NV)	A	Tomi Akanbi (NV)	A
Members (NV)					
Gbadebo Odularu					
Heather Harrison-Catledge					
Takako Tagami					
Consultants (NV)					
Karen Probert	P	Amber Brown	P	Sandy Perkins	A
Cyndi Atterbury	P	Shana Patterson Holland	A	Emia Oppenheim	P
Phyllis Allen	P	Tiffani Grant	P	Ann Price	A
Jessica Metcalfe	P	Teresa Jones	P		

V = voting
NV = not voting

P = present
A = absent

AL = arrived late
LE = left early

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	Timekeeper:			
11:32	**Call To Order**	C. Hill		

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
11:33	**Roll Call/Quorum**	K. Unland	Quorum met with 11 voting board members present at the time of roll call.	
	Please notify Kyle and Karen if you join late or leave early (Kyle.Unland@doh.wa.gov and karen@asphn.org)			
11:35	**1.0 Review Agenda**	C. Hill		
	Approve agenda or amend then approve agenda		Motion to approve – Unland Motion seconded – Stang Motion approved – Unanimously	
11:40	**2.0 Consent Agenda**			
	1. If requested, move items from consent agenda to action agenda or announcements sections 2. Approve consent agenda which includes approving all items in this section		Motion to approve – Lonsberry Motion seconded – Unland Motion approved – Unanimously	May Board Packet
	Minutes Approval – April 10, 2026	K. Unland		April Draft Minutes
	ASPHN Member Approval 4 General and 3 new Associate (2 Students) member applications • May Member Packet			
	ASPHN Financial report	T. Grant		Pages 2 and 3
	ASPHN Dues Collection report	T. Grant and A. McGuigan		Pages 4 and 5
	Federal funding report	K. Probert		Page 6
	ASPHN Governance Committee report	T. O'Connor		Page 7

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
		, S. Wiggins, A. Phipps and K. Probert		
	ASPHN Tellers Committee report	A. Imler and M. Spence		Page 8
	ASPHN Membership Communication & Outreach Committee report	L. Lewis and A. Brown		Pages 9 and 10
	ASPHN Policy Committee report	C. Mornick, J. Stang, and M. Futrell		Pages 11 and 12
	MCH Nutrition Council report	P. Tangbe and S. Perkins		Page 13
	CDC-funded ASPHN 2024-25 Advancing Obesity Prevention in Early Care and Education Settings (ECEs) and Obesity Prevention Capacity Building in ECEs (Nemours Subawards)	E. Oppenheim		Pages 14 and 15
	CDC-funded ASPHN 2025-26 Farm to Early Care and Education (ECE) Technical Assistance report	E. Oppenheim		Pages 16 and 17
	Developmental Monitoring in WIC Project ("Learn the Signs. Act Early." LTSAE) report	A. Brown		Page 18

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	USDA-funded FARMWISE Project report	E. Oppenheim		Pages 19 and 20
	Fellowship Program for Public Health Practice report	S. Owens		Page 21
	ASTHO Community Health & Prevention Policy Committee report	H. Gebauer		Pages 22 and 23
	National Farm to School Network (NFSN) report	E. Oppenheim		Page 24
	Reference Materials file: Guidelines for How We Work Together, Basic Parliamentary Procedure for Motions, Board Member Directory, acronym list, 2022-2026 ASPHN Funding, and Budget		Use during meeting	Reference Materials
11:45	**3.0 Board Development**			
	Multitasking	C. Hill	Activity – Hill provided an engaging presentation on multitasking and showcased activities to limit distractions and stay focused.	
12:05	**4.0 Action Agenda**			
	ASPHN Travel Policy – approve updated policy	T. Grant	Motion to approve updated travel policy – Stang Motion seconded – Sunderman Motion approved – Unanimously Discussion focused on: being a good steward of funds and booking the lowest standard economy airlines fare and avoid basic economy for most airlines. Do not purchase	Pages 25 and 26 plus Travel Policy

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
			upgrades or priority seating.	
	Student Board Representative Selection Committee report	K. Unland and A. Brown	Motion to approve the student nomination of Gabriela Meraz-Fishbein, to serve as a non-voting director on the Board, as the Student Representative, from August 1, 2026 - July 31, 2027 Motion and Second – Student Board Representative Selection Committee Motion approved (with Stang abstention)	Page 27
	Unrestricted funds report – update since February 2026	K. Probert	Motion to authorize up to $50,000 of unrestricted funds to spend in 2026 on consultant time for fundraising work on non-federal sources of funding – Unland Motion seconded – Lonsberry Motion approved – Unanimously	Distributed prior to the board meeting
12:35	**5.0 Announcements/Information Oral Reports**			
	Jamie Stang received the prestigious University of Minnesota 2025-26 Award for Outstanding Contributions to Graduate and Professional Education		Celebrate & Congratulate	Excellence in Graduate Education
	Amber Brown received a letter of recognition for her excellent work from CDC staff who she works with on the Developmental Monitoring in WIC Project		Celebrate & Congratulate. CDC staff person that provided letter was Molly Dunham-Friel, Health Communication Specialist with the Learn the Signs. Act Early. program	Letter of Exceptional Leadership

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
			at CDC	
	New resources that connect nutrition and child development • Primer • 2 & 4 Month • 6 & 9 Months • 12, 15, & 18 Months • 2 & 2.5 Years • 3, 4, & 5 Years		These resources developed from the WIC Development Monitoring Project.	Page 18
	Updated resource: ASPHN Member Orientation Module		There are many updates to the member tab. Board members should review these when able.	ASPHN Member Orientation Module
	New resource on Head Start and Farm to ECE		Notify	Head Start Farm to ECE Overview and Resource Guide
	Annual Meeting Board Work Session	C. Hill	Review	Draft Board Work Session Agenda
	The June 2026 board meeting will be held on June 14th. There will not be a board meeting on June 12th.		Cancellation Notice	No June 12th board meeting
12:55	**6.0 Agreement on summary points for posting on the website**			
	Summary Points • Quorum met with 11 voting board members present at the time of roll call. • Meeting Agenda Approved. • Consent Agenda Approved. • Board Development Multitasking Presentation was engaging and provided many recommendations on how to be more productive.			

Time	Item	Prepared by:	Outcome(s)	REPORT PACKET and ADDITIONAL FILES
	• Board approved the updated ASPHN Travel Policy. • Board approved the selected student for the intern position. • Annual ASPHN Meeting will be June 14 – June 16. Board meeting will be on the 14th at 9:00 am. (CST).			
	Backyard Items for further follow-up:			
1:00	**Adjourn**	C. Hill		

If you want more discussion on a topic in the Consent Agenda, just ask that it be moved to the Action Agenda

Mission: To improve public health by creating and strengthening equitable nutrition policies, systems, environments, and programs for all people through development of diverse public health nutrition leaders and collective action of members nationwide.